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DELIA BRIONES
COUNTY CLERK
EL PASO COUNTY, TEXAS

EL PASO COUNTY SHERIFF'S OFFICE



**CIVIL SERVICE COMMISSION
SPECIAL MEETING MINUTES
10:00 A.M. MONDAY, OCTOBER 21, 2024
SHERIFF'S HEADQUARTERS
3850 JUSTICE ROAD
SHERIFF'S CONFERENCE ROOM
EL PASO, TEXAS 79938**

**Chair
Maria Elvira Williams**

**Commissioner
Ruben G. Aparicio Jr.
Rene Diaz**

OPEN MEETING

The meeting was called to order at 10:04 am. Members present were Chair Williams, Commissioner Aparicio and Commissioner Diaz. County personnel present was Jose Salayandia from the County Attorney's Office; Suky Gomez, Ludy Velo, and Christina Sanchez from the Human Resources Department.

PUBLIC COMMENT

Suky Gomez introduced and welcomed new Commissioner Rene Diaz, who was appointed by the District Attorney, and Jose Salayandia from the County Attorney's office, who will serve as the new assigned attorney to the board.

APPROVE – CONSENT AGENDA

OCTOBER 21, 2024

MOTION #1 (ITEM #1-3)

Approve the minutes of the Special Meeting for the Sheriff's Civil Service Commission on January 19, 2024.

Notify the Commission of the appeal letter of suspension on Michael Villa, IA Case #SO2023-0210. The matter will be heard by an independent arbitrator, therefore, waiving the right to appeal to the Civil Service Commission.

Notify the Commission of the appeal letter of termination on Johnny Cornejo, IA Case #SO202-030. The matter will be heard by an independent arbitrator, therefore, waiving the right to appeal to the Civil Service Commission.

On this day, on motion of Commissioner Aparicio, seconded by Commissioner Diaz, it is the order of the Commission to approve consent agenda items one through three. The motion carried by majority vote of the commission.

VOTE: YES – Chair Williams, Commissioner Aparicio, Commissioner Diaz
NO – None
ABSENT: NO – None

REGULAR AGENDA

OCTOBER 21, 2024

MOTION #2 (ITEM #4)

Discuss and take appropriate action to approve recommended changes to Chapter 2, Section 4 Employment – Employment Probationary Period, of the El Paso County Sheriff's Office Civil Service Commission Rules & Regulations.

On this day, on motion of Commissioner Aparicio, seconded by Commissioner Diaz, it is the order of the Commission to approve item six. The motion carried by majority vote of the commission.

VOTE: YES – Chair Williams, Commissioner Aparicio, Commissioner Diaz
NO – None
ABSENT: NO – None

OCTOBER 21, 2024

MOTION #3 (ITEM #5)

Discuss and take appropriate action to approve recommended changes to Chapter 2, Section 6 Employment – Fit for Duty, of the El Paso County Sheriff's Office Civil Service Commission Rules & Regulations.

On this day, on motion of Commissioner Diaz, seconded by Commissioner Aparicio, it is the order of the Commission to approve item five. The motion carried by majority vote of the commission.

VOTE: YES – Chair Williams, Commissioner Aparicio, Commissioner Diaz
NO – None
ABSENT: NO – None

OCTOBER 21, 2024

MOTION #4 (ITEM #4)

Discuss and take appropriate action to approve recommended changes to Chapter 2, Section 4 Employment – Employment Probationary Period, of the El Paso County Sheriff's Office Civil Service Commission Rules & Regulations.

On this day, this item was reopened for discussion, but no action was taken.

VOTE: NO – Chair Williams, Commissioner Aparicio, Commissioner Diaz
YES – None
ABSENT: NO – None

OCTOBER 21, 2024

MOTION #5 (ITEM #6)

Discuss and take appropriate action to approve recommended changes to Chapter 2, Section 14 Employment – Work Hours Scheduling, of the El Paso County Sheriff's Office Civil Service Commission Rules & Regulations.

On this day, on motion of Commissioner Aparicio, seconded by Commissioner Diaz, it is the order of the Commission to approve item six. The motion carried by majority vote of the commission.

VOTE: YES – Chair Williams, Commissioner Aparicio, Commissioner Diaz
NO – None
ABSENT: NO – None

OCTOBER 21, 2024

MOTION #6 (ITEM #7)

Discuss and take appropriate action to approve recommended changes to Chapter 3, Section 5 Compensation – Compensatory Time, of the El Paso County Sheriff's Office Civil Service Commission Rules & Regulations.

On this day, on motion of Commissioner Aparicio, seconded by Commissioner Diaz, it is the order of the Commission to approve item six. The motion carried by majority vote of the commission.

VOTE: YES – Chair Williams, Commissioner Aparicio, Commissioner Diaz
NO – None
ABSENT: NO – None

OCTOBER 21, 2024

MOTION #7 (ITEM #8)

Discuss and take appropriate action to approve recommended changes to Chapter 5, Section 8 Holidays - Holidays, of the El Paso County Sheriff's Office Civil Service Commission Rules & Regulations.

On this day, on motion of Commissioner Aparicio, seconded by Commissioner Diaz, it is the order of the Commission to approve item six. The motion carried by majority vote of the commission.

VOTE: YES – Chair Williams, Commissioner Aparicio, Commissioner Diaz
NO – None
ABSENT: NO – None

OCTOBER 21, 2024

MOTION #8 (ITEM #9)

Discuss and take appropriate action to approve recommended changes to Chapter 7, Section 1 Performance Evaluation System – Performance Management and Evaluations, of the El Paso County Sheriff's Office Civil Service Commission Rules & Regulations.

On this day, on motion of Commissioner Aparicio, seconded by Commissioner Diaz, it is the order of the Commission to approve item six. The motion carried by majority vote of the commission.

VOTE: YES – Chair Williams, Commissioner Aparicio, Commissioner Diaz
NO – None
ABSENT: NO – None

MEETING ADJOURNED

JANUARY 19, 2024

MOTION #9 (ITEM #10)

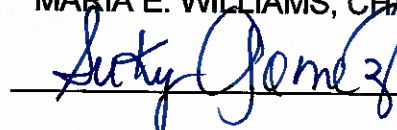
On this day, there being no further business to discuss, Commissioner Aparicio moved to adjourn the meeting at 10:49 a.m., seconded by Commissioner Diaz. The motion carried by majority vote of the commission.

VOTE: YES – Chair Williams, Commissioner Aparicio, Commissioner Diaz
NO – None
ABSENT: NO – None

EXAMINED AND APPROVED THIS 6TH DAY OF JANUARY 2025:



MARIA E. WILLIAMS, CHAIR



SUKY GOMEZ, RECORDING SECRETARY