



COMMISSIONERS COURT
COMMUNICATION

AGENDA DATE : 1/7/2013

CONSENT OR REGULAR: consent

CONTRACT REFERENCE NO
(IF APPLICABLE): _____

SUBJECT:

Disposition of RFP #12-073, Adolescent Sexual Behavior Therapy Services for the Juvenile Probation Department. This RFP is under \$50,000. and did not need to be reviewed by the Procurement Review Panel.

BACKGROUND/DISCUSSION OF TOPIC: To include statutory requirement, operational impact, or performance goal.

This Proposal is to solicit a vendor to provide Adolescent Sexual Behavior Therapy Services for the Juvenile Probation Department.

FISCAL IMPACT:

The fiscal impact will be disclosed upon Commissioners Court approval.

PRIOR COMMISSIONERS COURT ACTION (IF ANY):

Approved to go out to bid by Commissioners Court on October 15, 2012. Specifications were approved by the Purchasing Review Panel on October 3, 2012.

RECOMMENDATION:

Recommendation that award be made to:

The Family Empowerment Center RFP #12-073, Adolescent Sexual Behavior Therapy Services for the Juvenile Probation Department with the contract term of one (1) year with the option to renew agreement for two (2) one year terms.

COUNTY ATTORNEY APPROVAL

The attached document has been given legal review by the El Paso County Attorney's Office on behalf of the County of El Paso, its officers, and employees. Said legal review should not be relied upon by any person or entity other than the County of El Paso, its officers, and employees.

COUNTY ATTORNEY:

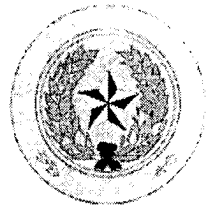
LEGAL REVIEW:

LEGAL REVIEW NOTES (If Applicable):

DATE:

SUBMITTED BY: Joe Lopez Jr., Assistant Purchasing Agent, Purchasing Department (915) 546-2048

Procurement Review Panel Request Form *PRP No.* _____



Purpose: To request a review of a proposed purchase from the Procurement Review Panel as required by the El Paso County Procurement Review Panel (PRP) Policies and Procedures adopted by the El Paso County Commissioners Court on July 23, 2012.

The mission of the Procurement Review Panel is to assist in ensuring that procurement is conducted in an ethical manner that builds public confidence and preserves the integrity of an open and fair procurement process. The role of the Panel is to provide oversight to maximize the purchasing value of public funds and to provide safeguards to minimize opportunities for fraud or corruption.

The PRP is responsible for a thorough review and disclosure process regarding the expenditure of public funds in excess of \$50,000 including

- One time expenditures greater than \$50,000
- Sequential procurements that add up to more than \$50,000 in a fiscal year
- Any increases/amendments/change orders to an original procurement that are greater than \$50,000
- If the original contract price is increased by more than 25% (unless the change is required by law, which shall be determined by the PRP committee)
- As directed by the Commissioners Court

REQUIRED INFORMATION

All requests for procurement items must include this completed form, AND, as appropriate;

For Initial Review of Specifications :

Electronic copy of bid/RFP/RFQ specifications

For Review of Award Recommendations:

Electronic copies of the bid/RFP/RFQ and ALL responses; as well as a copy of the Dept's evaluation and recommendations

For Grant-Funded procurements

In addition to the other items required, also include copies of the grant application and award

Previous Commissioners Court Action

If this matter has been referred to the Procurement Review Panel by Commissioners Court action, this request must include all previous information provided to Commissioners Court, including :

- All dates it was reviewed by the Court, including the agenda item(s), backup, and minutes
- The Bid/Specs, RFP, RFQ, as appropriate;
- All departmental/committee evaluations and recommendations

Department Information	
1.	Date of Request: November 21, 2012
2.	Department/Department Contact and phone number: El Paso County Juvenile Probation Department- Kim Shumate 915-849-2531
3.	Summarize the Proposed Goods or Services Requested: To provide therapeutic services for youth adjudicated for a reportable offense and/or youth court ordered to receive therapeutic services to address sexual behavioral issues that will reduce the repeated involvement with the juvenile justice system and assist juveniles in gaining control over their sexual behavior problems, preventing further victimization, identifying and halting development of additional psychosexual problems, developing age appropriate relationships, enhancing overall functioning, mitigate other issues such as school failures, mental, emotional and/or behavioral health issues as well as peer and family issues.
4.	Estimated Cost: The Department is estimating an annual cost of \$35,000 for these services.
5.	Source of Funding - Local Funds (Special Revenue account)

6. Is this a Capital Improvement Plan Project? **No**

7. Is this funded by the 2012 County Certificates of Obligation? **N/A**

8. Prior Commissioners Court Action (if any)- if so, see above for required information
On October 15, 2012 Commissioners' Court Approve specifications for purchase of adolescent sexual behavior therapy and authorized the Purchasing Agent to begin bid process. The specifications were reviewed and endorsed by the El Paso County Procurement Review Panel on 10/02/2012.

9. Is this procurement funded by a grant? If so, in addition to the other items required, also include copies of the grant application and award

NO.

Type of Process for Goods or Services Requested

1. Type of Procurement Procedure –select one:

XX Straight Bid

Request for Proposals pursuant to Texas Local Govt Code section 262.0295 (impractical to prepare detailed specifications)

Request for Proposals pursuant to Texas Local Govt Code section 262.0230 (insurance, high technology items, landscape maintenance, travel management, or recycling, or as Commissioners Court determines is in the best interest of the County

Request for Quotations (include reason why an RFQ is appropriate)

Referred to the PRP by Commissioners Court after the procurement process had begun. If this item has been referred to the Procurement Review Panel by Commissioners Court, this form must include all previous information provided to Commissioners Court, including agenda items, backup, minutes, the Bid/Specs, RFP, RFQ, as appropriate, and all evaluations and recommendations by the department or review committee.

Increase/change order/amendment to original procurement item that is in excess of \$50,000

Other/not sure

Justification and Detailed Description of Proposed Procurement

1. What Goal in your Departmental Strategic Plan does this further and support, and how?: **Services being sought through this bid is linked to the Department's and county strategic plans by addressing public safety in an effort to ensure comprehensive treatment services are provided to promote the rehabilitative process of adjudicated youth within the county.**

2. Describe the benefits of this proposal to your department and the County. **Benefits of the proposal will allow adjudicated youth the opportunity to engage in therapeutic services that will address sexual behavioral issues, meet statutory requirements and aid in an overall reduction of recidivism and/or victimization.**

3. What is the proposed timeline for this procurement item and implementation? **Selected vendor(s) will be responsible for ensuring timely assessments, intervention and therapeutic services to youth and families referred. The Department will serve as a payer of last resort. Length of treatment for referred youth is 12-24 months.**

4. Collaboration and Shared County Resources: Will this procurement assist other County departments? If so, how? **None- No known county organization provides the requested service.**

5. Discuss Alternatives to Proposed Procurement – **No known alternatives since the proposal is for specialized services.**

If you have any questions or need assistance when filling out this form, please do not hesitate to contact the Procurement Review Panel Interim Chair Josie Brostrom at (915) 546-2081.

When this electronic form has been completed, please submit to: Josie Brostrom at Josefina.Brostrom@epcounty.com

EL PASO COUNTY PROCUREMENT REVIEW PANEL FORM

APPROVAL

RFP xxx

Description: Juvenile Probation Department – Request for Proposal for Adolescent Sexual Behavior Therapy

On 10-2-12, the PRP reviewed JPD’s Request for Proposal for Adolescent Sexual Behavior Therapy, as presented by Angelique Gaxiola, Contract Coordinator, and Patricia Soto, Probation Officer. The PRP approved the attached RFP for Commissioners Court action

ACTION TAKEN BY PROCUREMENT REVIEW PANEL

10-3-12 Reviewed and Accepted for Commissioners Court Action

This procurement item has been reviewed by the Procurement Review Panel. Said review should not be relied upon by any person or entity other than the County of El Paso, its officers, and employees.

Panel Members

County Contract Administrator –	Accept	Not Accept
County Auditor Designee – Ed Dion	Accept XX	Not Accept
County Purchasing Designee –Joe Lopez	Accept XX	Not Accept
County Department Designee – Angelique Gaxiola and Patricia Soto		
Subject Matter Expert (as needed)-none	Accept	Not Accept
County Attorney Reviewer – J. Brostrom	Approved for further action- Yes	

EL PASO COUNTY PROCUREMENT REVIEW PANEL FORM

PRP No. _____

APPROVAL

SPEC _____

BID _____

RPF _____

RFP _____ xxx _____

RFQ _____

CONTRACT _____

AWARD APPROVAL

BID _____

RPF _____

RFP _____

RFQ _____

CONTRACT _____

Description: JPD-ADOLESCENT SEXUAL BEHAVIOR THERAPY

ACTION TAKEN BY PROCUREMENT REVIEW PANEL

_____ Reviewed and Accepted for Commissioners Court Action*

10/2/12 Returned to Department for further action/information/documentation*

_____ Not Accepted/Other* _____

(* with the following modifications, amendments, or reservations)

incl. language regarding confidentiality to be sent to dept. Return changed RFP to JPD from to circulate to PRP & review

This procurement item has been reviewed by the Procurement Review Panel. Said review should not be relied upon by any person or entity other than the County of El Paso, its officers, and employees.

Panel Members

County Contract Administrator **Accept** **Not Accept**

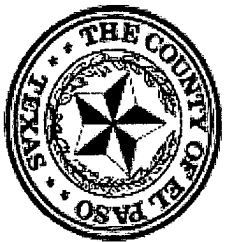
County Auditor Designee Edward [Signature] **Accept** **Not Accept**

County Purchasing Designee [Signature] **Accept** **Not Accept**

JPD County Department Designee [Signature] **Accept** **Not Accept**

Subject Matter Expert (as needed) **Accept** **Not Accept**

County Attorney Reviewer Josephine J. Burtrson **Approved for further action** **(N)**
to return changed spec to PRP



RFP # 12-073

Adolescent Sexual Behavior Therapy
Services for the Juvenile Probation Department
OPENING DATE: November 14, 2012

PROPOSERS

The Family Empowerment Center
Reed & Associates

A handwritten signature in black ink, appearing to be "FR", written over a horizontal line.

Approved By/Signature

A large, stylized handwritten signature in black ink, written over a horizontal line.

Juvenile Probation

Department

Formal Bid Buyer:

A handwritten signature in black ink, written over a horizontal line.

Roger M. Lawrence
Approved by/ Print

11/27/12
Date

Vendors Receiving Specifications ORIGINAL

RFP #12-073, Adolescent Sexual Behavior Therapy Services for the Juvenile Probation Department

Opening Date: Monday, November 12, 2012

<i>Company</i>	<i>Contact</i>	<i>Address</i>	<i>City</i>	<i>State</i>	<i>Zipcode</i>	<i>Telephone</i>	<i>Fax</i>	<i>Addendums</i>
Academy of Behavioral Medicine		5825 Vista Clara Dr.	El Paso	TX	79912	915.584.3866		1 2 3 4
Adult and Adolescent Counseling	Betsy B. Nacim	2332 Montana	El Paso	TX	79903	915-545-1188	915-544-9107	1 2 3 4
Aliviane, Inc.	Chilo L. Madrid	PO BOX 371710	El Paso	TX	79937	915-782-4000	915-782-4040	1 2 3 4
Alternative Centre For Behavioral	Carol Anderson	7760 Alabama St	El Paso	TX	79904	(915) 757-7999	(915) 757-8004	1 2 3 4
Amanecer Psychological Services, Rodolfo Basurto		1219 Barranca	El Paso	TX	79935	915-779-5600	915-779-5605	1 2 3 4
Andrea Sweetnam		1600 Medical Center Dr. #101	El Paso	TX	79902	915.544.1350		1 2 3 4
Angela Ladogana		1316 N. Yarbrough Dr.	El Paso	TX	79925	915.595.8866		1 2 3 4
Atmas Healing and Enlightenment C	Sandra Payan	1625 Montana	El Paso	TX	79903	915-204-8932	915-532-1660	1 2 3 4
Beaver, Mary Amanda		11738 SGI Alexander Kenaday S	El Paso	TX	79908			1 2 3 4
BLS Counselin Services Inc.	DR. Ricardo A. Solis	600 Welsch Suit 15	El Paso	TX	79905		915-757-0772	1 2 3 4
Center Agianst Family Violence	Stephanie Karr	580 Giles	El Paso	TX	79926	915-593-1000	915-593-0012	1 2 3 4
Child Guidance Center		2701 East Yandell Drive	El Paso	TX	79903	915-562-1999	915-562-1993	1 2 3 4
Choice Consulting -EAP	Hector R. Morales	PO Box 13750	El Paso	TX	79913	(915) 472-1140	N/A	1 2 3 4
Community Solutions of El Paso, I	Carolyn Esparza	2200 North Yarbrough Drive, B2	El Paso	TX	79925	915-203-2500	915-855-0602	1 2 3 4
Community Soultions, Inc.	Robert Pidgeon	4 Griffin Rd North	Windsor	CT	06095	860-683-7100	860-683-7199	1 2 3 4

Vendors Receiving Specifications

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Counseling Center of the Expressi	Leah Miller	300 Thunderbird, Suite12	El Paso	TX	79912	915-845-3122	915-845-4165	1 2 3 4
Counseling Solutions of El Paso	Martha O. Franco	P. O. Box 220612	El Paso	TX	79912	915-533-0303	915-533-0304	1 2 3 4
Deer Oaks EAP Services	Denise McDonald	7272 Wurzbach, Suite 601	San Antonio	TX	78240	210-569-8213	210-224-2111	1 2 3 4
Diana Duron		2332 Montana Ave.	El Paso	TX	79903	915.545.1188		1 2 3 4
Donna Moltane	Dona Moltane	5048 Love Road	El Paso	TX	79922	915-585-1910		1 2 3 4
Dr. David Briones		4800 Alberta	El Paso	TX	79905			1 2 3 4
Dr. Diane Bryan		851 Gomez Road	El Paso	TX	79932	915-585-3884	915-581-6708	1 2 3 4
Dr. Flex Carrion		4120 Rio Bravo Ste 303	El Paso	TX	79902	915-540-1609		1 2 3 4
Dr. Oswaldo Gaytan		7224 San Marino	El Paso	TX	79912	404-441-6150		1 2 3 4
Dr. Walter Allberg		1605 Beech St. Ste B	El Paso	TX	79925	915-771-7631	915-778-2458	1 2 3 4
Dwayne D. Marrott		10450 Brian Mooney Ave.	El Paso	TX 79	79935	915.598.6616		1 2 3 4
Eckerd Youth Alternatives, Inc.	Leonard Hartman	100 N. Starcrest Dr.	Clearwater	FL	33765	727-461-2990	727-442-3911	1 2 3 4
El Paso Alliance	Ben Bass	6000 Welch #7	El Paso	TX	79905	915-594-7000	915-594-8420	1 2 3 4
El Paso Community Mental Health	Gary Larcenaire	P. O. Box 9997	El Paso	TX	79990	915-887-3410	915-351-4703	1 2 3 4
El Paso Psychiatric d/b/a Alternati	Carol J. Anderson	7760 Alabama St.	El Paso	TX	79904	915.565.4800	915.565.3163	1 2 3 4

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EP First Health Plans, Inc., Behavi	Melissa Nicholson, L	9825 Eastridge Drive	El Paso	TX	79925	915-532-3778		1 2 3 4
Family Empowerment	Margarita A. Desrosi	9440 Viscount Blvd. Ste. 105	El Paso	TX	79925	915-595-2200	915-592-2200	1 2 3 4
Family Services of El Paso	Richard Salcido	6040 Surety	El Paso	TX	79905	(915)781-9900	(915)7819930	1 2 3 4
Gerald L. Bryan		1200 golden Key Cir. Ste. 228	El Paso	TX	79925	915-598-9052		1 2 3 4
Health Trust	Holaya Ponce-Acost	5533 Desert Willow	El Paso	TX	79938	915-599-8864	915-599-3021	1 2 3 4
Henneburg Counseling Center P.	James V. Henneburg	1420 Geronimo Drive Ste C-1	El Paso	TX	79925	915-778-3807	915-779-6600	1 2 3 4
Henneburg Counseling Center P.	James V. Henneburg	1420 Geronimo Drive Ste C-1	El Paso	TX	79925	915-778-3807	915-779-6600	1 2 3 4
Henneburg Counseling Center, P.	James V. Henneburg	1420 Geronimo Drive, B-4	El Paso	TX	79925	915-778-3807	915-779-6600	1 2 3 4
Horizon Family Counseling	Carlisle Navidomskis	3622 Buxton Dr.	Horizon City	TX	79928	915-433-7727	915-852-0011	1 2 3 4
Ingrid Chowdhury		6006 N. Mesa St.# 404	El Paso	TX	79912	915-587-1091		1 2 3 4
J&Associates		1133 Will Road	El Paso	TX	79912			1 2 3 4
Jamie Y Barron, Ph. D.		2530 Richmond Ave	El Paso	TX	79930	915-566-4410	915-566-4410	1 2 3 4
Janna Magee		600 Sunland Park Dr. Ste 1-300	El Paso	TX	79912	915845.2260		1 2 3 4
Jewish Family & Children Service	Ms. Emily Stuessy	401 walkmberg Dr.	El Paso	TX	79912	915-581-3256		1 2 3 4
Jorge R. Montes	Jorge R. Montes	PO Box 71033	El Paso	TX	79940	915-355-7958	915-533-0105	1 2 3 4

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Kerne, Philip A. IV		60 Kingery Dr.	El Paso	TX	79902			1 2 3 4
Kincaid, Harry O. Jr.		1310 Montana	El Paso	TX	79902	915-542-1582	915-542-0494	1 2 3 4
Liberty Healthcare Corporation	Donna McGilley	401 East City Avenue, Suite 820	Bala Cynwyd	PA	19004	610-667-5392	610-667-5559	1 2 3 4
Liberty Resources, Inc.	Carl M. Coyle	1045 James Street	Syracuse	NY	13203	315-425-1004	315-479-7884	1 2 3 4
Lilly Ontiveros Little	Lilly Ontiveros Little	P.O. Box 972355	El Paso	TX	799997	915-449-1549	915-533-0304	1 2 3 4
Lorena Diaz	Lorena Diaz	4200 Buckingham Drive	El Paso	TX	79902	915-253-5696	N/A	1 2 3 4
Luiz Natalicio		303 Thunderbird Dr.	El Paso	TX	79912			1 2 3 4
Manny Barros		1708 Michelle Jones	El Paso	TX	79936			1 2 3 4
Marisabel Azcarate, QMHP, CART	Marisabel Azcarate,	3241 Tierra Lucero	El Paso	TX	79938	915-849-7569	915-849-7569	1 2 3 4
Martin Ronald Scott		2458 East 11th	Odessa	TX	79761			1 2 3 4
Melissa Nicholson		9825 Eastridge Drive	El Paso	TX	79925	(915) 595-1067	(915) 595-1067	1 2 3 4
Monty and Muniz Rehabilitation S	Esther Monty, M.ed,	1600 North Lee Trevino Drive, S	El Paso	TX	79936	915-598-2190	915-590-7222	1 2 3 4
Mrs. Socorro Olmos-Maynez		6701 Los Altos	El Paso	TX	79912	915-833-9063		1 2 3 4
Naphcare, Inc.	Lynn Weideman	950 22nd Street N., Ste. 825	Bham	AC	35203	205-458-8421	205-244-8025	1 2 3 4
New Beginnings Outpatient Servic	Alonzo Varela	6044 Gateway Boulevard East, S	El Paso	TX	79905	915-771-0990	915-771-0991	1 2 3 4

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Oscar Perez	Michelle Rodriguez	1400 N El Paso, St Bldg A	El Paso	TX	79902	(915) 533-5550	(915) 544-0999	1 2 3 4
Peak Behavioral Health		3101 Aurora Ave.	El Paso	TX	79930	915.564.4346		1 2 3 4
Pinnacle Social Services, LLC	David Collins	8001 E. North Mesa B162	El Paso	TX	79932	915-204-4417	915-566-1811	1 2 3 4
Prison Health Services, Inc. (PHS)	Doyle Moore	105 Westpark Drive, Suite 200	Brentwood	TN	37027	615-376-1377	615-376-9862	1 2 3 4
Psychotherapy Services Of El Pas	Allia Ponce Acosta	4150 Rio Bravo St	El Paso	TX	79902	915-533-0305		1 2 3 4
Reed & Associates	Norma Reed	1310 Montana	El Paso	TX	79902	(915) 542-1582	(915) 542-0494	1 2 3 4
Richard Holzman	Richard Holzman	210 Montebello Drive	El Paso	TX	79912	915-584-7423		1 2 3 4
Robert Rankin		230 Thunderbird Dr.	El Paso	TX	79912	915.584.3866		1 2 3 4
Rodolfo Basurto		1219 Barranca	El Paso	TX	79935	915.799.5600	915.799.5605	1 2 3 4
Ruben Moreno	Ruben Moreno	720 Huerta Street	El Paso	TX	79905	915-740-9649	N/A	1 2 3 4
Sergio Galvan		336 Coral Hills	El Paso	TX	79912	915-833-1217	915-778-4325	1 2 3 4
Shutte W. James		5959 Gateway West, Ste. 365	El Paso	TX	79925	(915) 778-8442	(915) 778-0322	1 2 3 4
Southwest Family Guidance Cent		2612 Texas Street NE	Albuquerque,	NM	87110	505 830-1871	505-830-0040	1 2 3 4
Southwest Key Programs, Inc.	Rachel Rosales	6002 Jain Lane	Austin	TX	78721	512-462-2181	512-462-2028	1 2 3 4
Stephen Johnson		300 Thunderbird Dr.	El Paso	TX	79912	915.845.3122		1 2 3 4

Vendors Receiving Specifications

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Susan Church		1605 Beech St.	El Paso	TX	79925	915.788.2458		1 2 3 4
Texas Alcohol Education Services	Angel Montoya	PO Box 221634	El Paso	TX	79913			1 2 3 4
The Family Empowerment Center	Margarita Aguilar-De	9547 Dessert R	El Paso	TX	79925	915-592-2200	915-592-2207	1 2 3 4
Total Quality Management Care C	Ruben Jurado	2104 East Yandell Drive	El Paso	TX	79903	915-532-3292	915-532-3163	1 2 3 4
Total Quality Management Care C	Ruben Jurado	2104 East Yandell Drive	El Paso	TX	79903	915-532-3292	915-532-3163	1 2 3 4
University Behavioral Health	Terri Walker	1900 Denver Ave.	El Paso	TX	79902	915-544-4000	915-532-0733	1 2 3 4
Valles, Lorena		1310 Montana	El Paso	Tx	79902	915.542.1582	915.542.0494	1 2 3 4
Vera, Felipe Jr.		1310 Montana Ave.	El Paso	TX	79902	915.542-1582	915.542.0494	1 2 3 4
Walter Alberg		1605 Beech St. # B	El Paso	TX	79925	915.778.2458		1 2 3 4
West Texas Treatment Center	Sam Marcel	1790 Lee Trevino Suite 203	El Paso	TX	79936	(915)613-0030	(915)594-7101	1 2 3 4
Youth Advocate Programs, Inc.	Leonard Stratchko,	2007 N.Third St.	Harrisburg	PA	17102	717-232-7580	717-232-0923	1 2 3 4
Zamora, Hector Jr.		6612 Southwind Dr.	El Paso	TX	79912			1 2 3 4