



COMMISSIONERS COURT
COMMUNICATION

AGENDA DATE : 7/9/12

CONSENT OR REGULAR: regular

CONTRACT REFERENCE NO
(IF APPLICABLE): No

SUBJECT:

The Court Coordinator will be out next week, July 9th, and week of July 16th. We are requesting to have a temp Court coordinator assigned to the Jail Magistrate during this time.

BACKGROUND/DISCUSSION OF TOPIC: To include statutory requirement, operational impact, or performance goal.

FISCAL IMPACT:

See attached impact form from Auditors.

PRIOR COMMISSIONERS COURT ACTION (IF ANY):

N/A

RECOMMENDATION:

Approve and authorize the funding for a temp Court Coordinator position for the Jail Magistrate Court. The Court Coordinator will be out for two weeks effective July 9th and week of July 16th.

COUNTY ATTORNEY APPROVAL

The attached document has been given legal review by the El Paso County Attorney's Office on behalf of the County of El Paso, its officers, and employees. Said legal review should not be relied upon by any person or entity other than the County of El Paso, its officers, and employees.

COUNTY ATTORNEY:

LEGAL REVIEW:

LEGAL REVIEW NOTES (If Applicable):

DATE:

SUBMITTED BY: Martha A. Banales, Office Manager (915) 546-2143

Budget Impact Form
Fiscal Year 2012 Personnel Requests
Proposed to Commissioners Court

Date: 7/5/2012
Analyst: YO

Department: Criminal Law
Magistrate
Index: Magistrate1

Type of Expenditure	Detail	Cost Per Pay Period/Month	No. of Pay Periods/ Months to be Affected in CFY	2012 Impact from Effective Date 1 pp	2012 Full Year Impact
Personnel:					
Salaries - full time	Impact for a Court Coordinator G28-E (temporary), 2 weeks	1,811.14	1.0	\$1,811	\$47,090
Social security/Medicare	Multiply by 7.65%	138.55	1.0	139	3,602
Retirement	Multiply by 13.65% for FY2012	-	1.0	-	-
Insurance-life	\$.96 per person ppp (Full-Time Perm only)- \$25 average per year	-	1.0	-	-
Insurance-health	\$365.03 avg per person ppp (Full-Time Perm only)- \$4,300 average per year	-	1.0	-	-
Insurance-workers comp	Multiply by appropriate % (Varies by position) .0047	8.51	1.0	9	221
Insurance-unemployment	Multiply by 0.38% for FY2012	6.88	1.0	7	179
	<i>Total Personnel</i>	1,965.09		\$1,966	\$51,092
		\$ 1,965		\$1,966	\$51,092