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El Paso County Sheriff's Office

Interoffice Memorandum

Date: March 25, 2010

To: Mrs. Lucille Samuel, through Chain of Command

From: Jerry Avila, Maintenance Section

Subject: Disposal of Capital Equipment

1. Reference: Memorandum, County Purchasing Agent, (Piti Vasquez)  
Subject: County Property Guidelines

2. Request Commissioners Court's approval to turn-in the listed equipment:

ITEM DESCRIPTION: Color Television Receiver

MAKE: SANSUI

MODEL: DTV 1900 A

SERIAL NUMBER: 057190415310

COUNTY PROPERTY NO.: N/A

MANUFACTURED: April 2009

QUANTITY: 1Each

REASON FOR TURN-IN:

Front housing vandalized; address bracket defective, printed circuit board defective.  
The set is beyond repair.

DIVISION / SECTION SIGNED FOR EQUIPMENT:

Detention Facility Maintenance Section

*PS*

**918**

El Paso County Sheriff's Office

Interoffice Memorandum

Date: April 6, 2010

To: Mrs. Lucille Samuel, through Chain of Command *AK Samuel*

From: Jerry Avila, Maintenance Section *Jerry Avila*

Subject: Disposal of Capital Equipment

1. Reference: Memorandum, County Purchasing Agent, (Piti Vasquez)  
Subject: County Property Guidelines

2. Request Commissioners Court's approval to dispose of the listed equipment:

ITEM DESCRIPTION: Battery Powered Wall Clock

MAKE: Dayton

MODEL: 5H496C

Serial Number: ST 9987-005

QUANTITY: **1 Each**

**County Property Number: 0040210**

REASON FOR TURN-IN:  
The unit is defective.

DIVISION / SECTION SIGNED FOR EQUIPMENT:  
Detention Facility Engineering and Maintenance Section