

This meeting may include one or more Commissioners that will participate by videoconference, and El Paso County employees that will participate by videoconference, which is allowed pursuant to Texas Government Code Section 551.127. A quorum of the Civil Service Commission will be physically present at the Human Resources Office, 500 East Overland, room 001, El Paso, Texas 79901. The meeting is open to the public during the open portions of the meeting, and the Commissioner participating by video conference shall be visible and audible to the public for as long as the Commissioner is able to participate. If you are wanting to provide a public comment, you are required to leave a message with your phone number prior to the meeting by dialing 888-835-7276 or 888-8 EL PASO. You will be contacted when it is time to address the Civil Service Commission.

EL PASO COUNTY



**CIVIL SERVICE COMMISSION
REGULAR MEETING AGENDA
1:00 P.M., TUESDAY, AUGUST 6, 2024**

**FILED FOR RECORD
IN MY OFFICE**

2024 AUG 02 P 2:34

**DELIA BRIONES
COUNTY CLERK
EL PASO COUNTY, TEXAS**

Chair
Sharon Voelz

Commissioners
Yusuf E. Farran
Laura Urrutia

OPEN MEETING

NOTICE TO THE PUBLIC

All matters listed under the Consent Agenda will be considered by the Civil Service Commissioners to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Court or persons in the audience request that specific items be removed from the Consent Agenda to the Regular Agenda for discussion prior to the time the Court votes on the motion to adopt the Consent Agenda.

All matters listed on the Consent or Regular Agenda may be discussed in executive session at the option of the El Paso County Civil Service Commission and following oral announcement, if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

PUBLIC COMMENT

If you are wanting to provide a public comment, you are required to leave a message with your phone number prior to the meeting by dialing 888-835-7276 or 888-8 EL PASO. You will be contacted when it is time to address the Civil Service Commission.

Speaking time limits will be observed. During Public Comment, the speaking time limit is five (5) minutes per person. During discussion of an agenda item, the speaking time limit is five (5) minutes per person. Time cannot be delegated from one speaker to another.

CONSENT AGENDA

1. Approve the minutes of the Civil Service Commission Regular Meeting of May 07, 2024.
-- Submitted by Janet Sanchez, Civil Service Commission Secretary

REGULAR AGENDA

2. Discuss and take appropriate action regarding a nominee for the El Paso County Ethics Commission to serve during the unexpired term of Matthew Keats of February 1, 2024, through January 31, 2026.
-- Submitted by Natalia Chaparro, Human Resources
3. Discuss and take appropriate action to approve the following policy updates as presented by the El Paso County Domestic Relations Office. 5157-OP.
-- Submitted by Natalia Chaparro, Human Resources Department
 - a) Code of Integrity
 - b) Code of Professionalism
4. Discuss and take appropriate action to approve the revised Dress Code Policy as presented by the El Paso County Clerk's Office. 5158-OP.
-- Submitted by Natalia Chaparro, Human Resources Department
5. Receive a notification regarding the involuntary demotion of an Administrative Specialist, Int. with the Domestic Relations Office, effective July 21, 2024.
-- Submitted by Natalia Chaparro, Human Resources Department
6. Receive a notification of the resolution of the ARM (Alternative Resolution Meeting) for Christopher Kretschmar, Information Technology Department employee.
-- Submitted by Natalia Chaparro, Human Resources Department
7. Discuss and determine whether the petition to submit a Grievance Form by Daniel Marquez, former Assistant Transportation engineer with the Public Works Department is within the jurisdiction of the El Paso County Civil Service Commission.
-- Submitted by Natalia Chaparro, Human Resources Department
8. Discuss and determine whether the grievance filed by Maria Miranda, former Legal Secretary with the Public Defender's Office, on July 12, 2024, pertaining improper application of rules, regulations, and procedures and disciplinary actions taken against her without proper cause is within the jurisdiction of the El Paso County Civil Service Commission.

-- Submitted by Natalia Chaparro, Human Resources Department

9. Discuss and determine whether the email grievance submitted by Eric Darnell, legal representative for Blanca Gonzalez, former Program Support Coordinator with the 65th District Court, on June 30, 2024, is within the jurisdiction of the El Paso County Civil Service Commission.

-- Submitted by Natalia Chaparro, Human Resources Department

10. ADJOURN