

Due to the El Paso County Declaration of Local Disaster for the Public Health Emergency regarding COVID-19 Virus and Commissioners Court order on March 16, 2020, County Board meetings are required to be cancelled or conducted through electronic conferencing. This meeting will only be accessible through the YouTube channel called "El Paso County, Texas Public Meetings." If you are wanting to provide a public comment, you are required to leave a message with your phone number prior to the meeting by dialing 888-835-7276 or 888-8 EL PASO. You will be contacted when it is time to address the Civil Service Commission.

**EL PASO COUNTY**



FILED FOR RECORD  
IN MY OFFICE

2021 JUL 30 AM 11:30

**CIVIL SERVICE COMMISSION  
REGULAR MEETING AGENDA**

**1:00 P.M., TUESDAY, AUGUST 3, 2021**

**YouTube Channel: El Paso County, Texas Public Meetings**

**<https://www.youtube.com/channel/UCiMSJrIbRPMdlTh69bCmogQ>**

DELIA BRIONES  
COUNTY CLERK  
EL PASO COUNTY, TEXAS

***Chair***  
**Matthew Keats**

***Commissioners***  
**Raul Campos**  
**Sharon Voelz**

**OPEN MEETING**

**NOTICE TO THE PUBLIC**

All matters listed under the Consent Agenda will be considered by the Civil Service Commissioners to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Court or persons in the audience request that specific items be removed from the Consent Agenda to the Regular Agenda for discussion prior to the time the Court votes on the motion to adopt the Consent Agenda.

All matters listed on the Consent or Regular Agenda may be discussed in executive session at the option of the El Paso County Civil Service Commission and following oral announcement, if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

**PUBLIC COMMENT**

If you are wanting to provide a public comment, you are required to leave a message with your phone number prior to the meeting by dialing 888-835-7276 or 888-8 EL PASO. You will be contacted when it is time to address the Civil Service Commission.

**CONSENT AGENDA**

1. Approve the minutes of the Civil Service Commission Special Meeting of June 1, 2021.  
--Sam A. Trujillo, Human Resources Department

**REGULAR AGENDA**

2. Discuss and take appropriate action to approve the revised Educational Assistance Program from the El Paso County, Human Resources Department. OP-21-0867  
-- Sam A. Trujillo, Human Resources Department
3. Discuss and take appropriate action to approve the revised Promotions Policy from the El Paso County, Human Resources Department. OP-21-0708  
-- Sam A. Trujillo, Human Resources Department
4. Discuss and take appropriate action to approve the revised Employment Definitions Policy from the El Paso County, Human Resources Department. OP-21-0991  
-- Sam A. Trujillo, Human Resources Department
5. Notify the Civil Service Commission regarding the involuntary demotion of a Court Clerk, Intermediate within the District Clerk's Office, effective date May 2, 2021.  
-- Sam A. Trujillo, Human Resources Department
6. Notify the Civil Service Commission regarding the involuntary demotion of an Administrative Specialist, Senior within the District Clerk's Office, effective date June 13, 2021.  
-- Sam A. Trujillo, Human Resources Department
7. ADJOURN