

COUNTY OF EL PASO



FILED FOR RECORD
IN MY OFFICE

2017 NOV -2 PM 12:48

CIVIL SERVICE COMMISSION
REGULAR MEETING AGENDA
1:00 P.M., TUESDAY, NOVEMBER 7, 2017
COMMISSIONERS COURT ROOM #303
500 E. SAN ANTONIO
EL PASO, TEXAS 79901

Delia B. Brown
COUNTY CLERK
EL PASO COUNTY TEXAS

Chair
Matthew Keats

Commissioners
Raul Campos
Lee Rodriguez

OPEN MEETING

NOTICE TO THE PUBLIC

All matters listed under the Consent Agenda will be considered by the Civil Service Commissioners to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Court or persons in the audience request that specific items be removed from the Consent Agenda to the Regular Agenda for discussion prior to the time the Court votes on the motion to adopt the Consent Agenda.

All matters listed on the Consent or Regular Agenda may be discussed in executive session at the option of the El Paso County Civil Service Commission and following oral announcement, if an appropriate exception to the open meeting requirement of the Texas Open Meetings Act is applicable.

PUBLIC COMMENT

Speaker's choice: Five (5) minutes per person during this segment regarding any items or three (3) minutes per person on each item as it appears on the agenda. The same will apply to any interest group consisting of three or more representatives.

CONSENT AGENDA

1. Approve the minutes of the Civil Service Commission Meeting of August 1, 2017.
--Melissa M. Carrillo, Human Resources

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REGULAR AGENDA

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2. Discuss and take appropriate action regarding a nominee for the El Paso County Ethics Commission to serve during the term starting February 1, 2018 through January 31, 2020.
--Claudia Murguia, County Administration
3. Notify the Civil Service Commission regarding the Policies and Procedures from the El Paso County Economic Development Department.
-- Jose Quinonez, Economic Development Department
4. Notify the Civil Service Commission regarding the revised Performance Management and Evaluations Policies and Procedures from the El Paso County Human Resources Department.
--Melissa M. Carrillo, Human Resources
5. Notify the Civil Service Commission regarding the revised Employment Policies and Procedures from the El Paso County Human Resources Department.
-- Melissa M. Carrillo, Human Resources Department
6. Notify the Civil Service Commission regarding the revised Employment Transfers Policies and Procedures from the El Paso County Human Resources Department.
-- Melissa M. Carrillo, Human Resources Department
7. Notify the Civil Service Commission regarding the revised Pay upon Disciplinary Demotion Policies and Procedures from the El Paso County Human Resources Department.
-- Melissa M. Carrillo, Human Resources Department
8. Notify the Civil Service Commission regarding the revised Promotions Policies and Procedures from the El Paso Human Resources Department.
-- Melissa M. Carrillo, Human Resources Department
9. Notify the Civil Service Commission regarding the revised Reclassification Policies and Procedures from the El Paso County Human Resources Department.
-- Melissa M. Carrillo, Human Resources Department

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10. Notify the Civil Service Commission regarding the revised ~~Voluntary~~ Demotions Policies and Procedures from the El Paso County Human Resources Department.
-- Melissa M. Carrillo, Human Resources Department

2017 NOV 7 PM 12:18
Selina Saenz
COUNTY CLERK
EL PASO COUNTY TEXAS

EXECUTIVE SESSION

GRIEVANCE
PURSUANT TO TEXAS GOVERNMENT CODE
§551.074

11. Discuss a Grievance filed/dated August 24, 2017 by Emma Marquez, Administrative Specialist, pertaining to Wrongful, Improper, Discriminatory Termination (Postponed from September 26, 2017).
-- (Emma Marquez, Administrative Specialist, Community Services Department),
(Selina Saenz, Assistant County Attorney)

OPEN SESSION

12. Take appropriate action on a Grievance filed/dated August 24, 2017 by Emma Marquez, Administrative Specialist, pertaining to Wrongful, Improper, Discriminatory Termination (Postponed from September 26, 2017).
-- (Emma Marquez, Administrative Specialist, Community Services Department),
(Selina Saenz, Assistant County Attorney)

13. ADJOURN