



COUNTY OF EL PASO

CIVIL SERVICE COMMISSION
500 E. SAN ANTONIO, RM. 302
EL PASO, TEXAS 79901
(915) 546-2218
FAX (915) 546-8126

MINUTES OF NOVEMBER 4, 1997

COMMISSIONERS PRESENT: MICHAEL C. CROWLEY, CHAIRMAN
DANIEL G. MENA, COUNTY COMMISSIONER
LOUIS E. ZUNIGA, COUNTY COMMISSIONER

MC

OTHERS PRESENT: TERRI ALMONTE, PERSONNEL ANALYST
ESTELA SALGADO, RECORDING SECRETARY

ABSENT: MARY JO LEE, PERSONNEL DIRECTOR

The El Paso County Civil Service Commission met in Commissioners' Court Chambers, Room 303 and was called to order at 2:02 p.m. by Michael C. Crowley, Chairperson.

MOTION #1
ITEM #1 APPROVED

Discuss and take appropriate action on minutes of regularly scheduled Civil Service Commission meeting of October 7, 1997. (Mary Jo Lee, Personnel Director)

ACTION: It was moved by Louis E. Zuniga and seconded by Daniel G. Mena to approve the minutes of regularly scheduled Civil Service Commission meeting of October 7, 1997 submitted by Mary Jo Lee, Personnel Director.

MOTION CARRIED

PAGE 2
CIVIL SERVICE COMMISSION
MINUTES OF/NOVEMBER 4, 1997

MOTION #2

ITEM #2 APPROVED.

Discuss and take appropriate action on a request from Maria Elena Johnson, Auto Title Clerk II, to be a recipient for donated Vacation Leave. (Maria Elena, Johnson)

ACTION: It was moved by Daniel G. Mena and seconded by Michael C. Crowley to approve the request on Pool Vacation Leave submitted by Maria Elena Johnson, Auto Title Clerk II.

MOTION CARRIED

MOTION #3

ITEM #3 APPROVED.

Discuss and take appropriate action on a request from Linda McCoy, Legal Secretary, Public Defender's Office, to be a recipient for donated Vacation Leave. (Linda McCoy)

ACTION: It was moved by Daniel G. Mena and seconded by Louis E. Zuniga to approve the request on Pool Vacation Leave submitted by Linda McCoy, Public Defender's Office.

MOTION CARRIED

MOTION #4

ITEM #4 APPROVED.

Discuss and approve the newly created job description of Grants Compliance/Monitoring Specialist for the Road & Bridge (Community Development). (German Gomez, Community Development Grant Administrator)

ACTION: It was moved by Daniel G. Mena and seconded by Louis E. Zuniga to approve the newly created job description of Grants Compliance/Monitoring Specialist for the Road & Bridge (Community Development).

MOTION CARRIED

GRIEVANCE

EXECUTIVE SESSION: REGULAR SESSION FOR THE VOTE IF EXECUTIVE SESSION IS NOT WAIVED. PURSUANT TO OPEN MEETING LAW NO. 6 SECTION 2 (E) AND (G).

MOTION 5
ITEM #5 APPROVED.

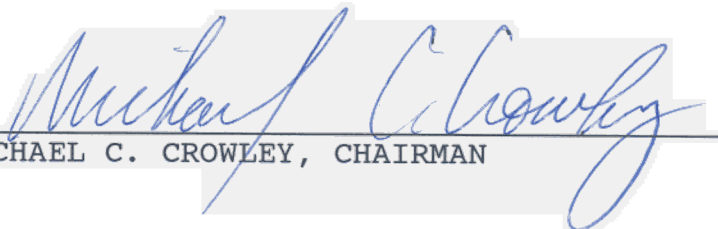
FRANK Q. RIVERA, SHIP/REC. FOREMAN, CIVIC CENTER - (TOM CARADONIO, EXECUTIVE DIRECTOR, CIVIC CENTER)

ACTION: It was moved by Daniel G. Mena and seconded by Louis E. Zuniga to sustain the grievance filed by Frank Q. Rivera, Ship/Rec. Foreman, Civic Center Department and that he be reinstated.

MOTION CARRIED

MEETING ADJOURNED

By motion of Michael C. Crowley and seconded by Daniel G. Mena the meeting was adjourned at 2:30 p.m.


MICHAEL C. CROWLEY, CHAIRMAN


ESTELA SALGADO, RECORDING SECRETARY