



RICARDO SAMANIEGO
El Paso County Judge

Dear Applicant,

Thank you for your interest in applying to serve as a member of the El Paso County Historical Commission. This packet provides the necessary information for you to familiarize yourself with the responsibilities of this board and the necessary documents to begin the application process.

We appreciate your willingness to be involved in guiding the future of this board and its function of ensuring the health and vitality of our community.

As a member of this board, you will be expected to participate in the meetings and other tasks as deemed necessary to fulfill your post. You should participate actively in meetings and seeking as much information needed to help the board come to its decisions. Please be aware of the various duties, responsibilities and the time commitment that will be required of you.

After submitting this application, it will be reviewed and if it meets the qualifications needed to fill the vacancy, your information will be submitted for approval by the El Paso Commissioners Court.

If you have any further questions, please feel free contact the County Judge's office at (915) 546-2098. Again, thank you for your leadership and commitment.

Sincerely,

Ricardo A. Samaniego
El Paso County Judge



El Paso County

HISTORICAL COMMISSION

Board Overview

The El Paso County Historical Commission purpose is to encourage and support programs and research into the history, archeology, and natural history of El Paso and the region.

Duties

The El Paso County Historical Commission has a statutory responsibility to initiate and conduct programs suggested by Commissioners Court. The Commission is charged with preserving the County's heritage for the education, heritage for tourism, and enjoyment of future generations. Additionally, each member must server on a minimum of two sub-committees such as;

- Archaeology
- Architectural Preservation
- Cemeteries
- Finance
- Historical Markers
- Mission Trail Development Special Committee
- Onate Crossing at Old Fort Bliss and Harts Mill Ad Hoc Committee
- Outreach and Education
- Publicity
- Public Policy
- Administration (comprised of the chairs of the above listed committees).

Seats

The commissioner's court is responsible for appointing the members of the El Paso County Historical Commission in January of odd-numbered years. Once the board is appointed in January in odd-numbered years, this action creates the number of seats for the board for that two-year term period. If any of these seats are vacated for any reason, a new member can be appointed by the Commissioners Court to fill the vacancy. However, additional seats will not be added during the term. Interested individuals should contact the chair of the Historical Commission to get involved and participate in sub-committees until board seats become available.

Qualifications

In accordance with the law that creates the County Historical Commission, the members of the commission must be residents of the county and individuals who broadly reflect the age, ethnic, and geographic diversity of the county. Each member of the commission must have an interest in historic preservation and an understanding of local history and resources (Sec 318.003, Texas Local Government Code).

Terms

Each term is for two years with no limit on the number of reappointments.

Meeting Time

The Commission meets every 2nd Tuesday of the month.

Submit Application & Background Investigation Form to the
El Paso County Administration Department at:

500 E. San Antonio, Suite 302A
El Paso, TX 79901
Phone: (915) 546-2215
Fax: (915) 546-2217 or via email
Email: countychiefadmin@epcounty.com



El Paso County

Historical Commission Application

Name: _____ Voting Precinct: _____

Home Address: _____
STREET CITY STATE ZIP

Phone number: _____ Cell Phone number: _____

E-mail address: _____

PURSUANT TO TEXAS GOVERNMENT CODE, SEC. 522.021. I ELECT THAT MY HOME ADDRESS & TELEPHONE NUMBER (CHECK ONE): MAY BE RELEASED / SHALL NOT BE RELEASED TO THE PUBLIC UPON REQUEST UNDER THE TEXAS OPEN RECORDS ACT. FAILURE TO MAKE A DESIGNATION RESULTS IN INFORMATION BEING AVAILABLE FOR PUBLIC ACCESS.

In accordance with the law that creates the County Historical Commission, the members of the commission must be individuals who broadly reflect the age, ethnic, and geographic diversity of the county. (Sec 318.003, Texas Local Government Code).

Age: _____ Ethnicity: _____ Gender: _____

Additionally, according to the same law, each member must have an interest in historic preservation and an understanding of local history and resources. Please provide any additional information that you would like the court to consider under this item.

Place of Employment: _____

Business Address: _____
STREET CITY STATE ZIP

Telephone: () _____ Fax Number: () _____

Professional Background:

Educational Background:

Three (3) personal or professional references not related to you:

NAME _____ PHONE # _____ YEARS KNOWN _____

NAME _____ PHONE # _____ YEARS KNOWN _____

NAME _____ PHONE # _____ YEARS KNOWN _____

Previous volunteer organizations and/or community service:

Length of Residency in El Paso County: _____ (Years/Months)

Do you have property in El Paso County under your name? _____ (Yes) _____ (No)

Are your property taxes currently paid? _____ (Yes) _____ (No) If not, please give a brief explanation:

Are you an elected officer, county employee, county affiliate, or employed as a lobbyist? ____ (Yes) ____ (No)

If so, please specify. _____

Signature: _____ Date: _____

Application should be submitted to:

500 E. San Antonio, Suite 302A
El Paso, TX 79901
Phone: (915) 546-2215
Fax: (915) 546-2217 or via email
Email: countychiefadmin@epcounty.com



BACKGROUND INVESTIGATION AUTHORIZATION FORM
RELEASE OF CONFIDENTIAL INFORMATION

Dear Applicant:

The County of El Paso conducts background investigations on applicants in various departments. This effort is part of the selection process and requires your authorization. By signing this document you acknowledge that you are voluntarily granting permission to the County of El Paso to conduct a background check and you authorize relevant parties to release confidential information. The information will remain confidential and will not be disclosed.

I, _____ further hereby authorize the County of El Paso Human Resources Department to obtain all confidential records and information pertaining to a complete background investigation. This may include items such as (but not limited to): personal references, work references, Police Records, Sheriff Records, Driving Record, and any open record request.

_____ Full Legal Name	_____ Maiden Name (If Applicable)
_____ Street Address	_____ City/State/Zip Code
_____ Social Security Number	_____ Driver's License Number/State
_____ Date of Birth	_____ Email

List the cities and states in which you have lived in the past 10 years.

1. _____

4. _____

2. _____

5. _____

3. _____

6. _____

Signature of Applicant