



County of El Paso Purchasing Department  
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## **ADDENDUM 2**

To: All Interested Proposers  
From: Lucy Balderama, Inventory Bid Technician  
Date: August 16, 2016  
Subject: RFP #16-046, Collection Services for the County of El Paso

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**This Addendum has been issued to notify vendors of the following modifications:**

- The RFP opening date has been extended to Friday, September 9, 2016 at 2:00 p.m.

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❖ See attached.

**PROPOSAL CRITERIA**

The County will evaluate Proposals using the following criteria:

**QUALIFICATIONS:** **Point**

**Experience of Company:** **20**

Demonstrated experience of the company in relation to the scope and quality of service currently provided to government clients. In particular other Texas counties.

**Due Diligence Process:** **20**

Company's process and procedure to collect, course of actions taken to pursue delinquent accounts, progressive/initiative course of action and tools used for research on delinquent cases.

**Reporting:** **20**

Company's Accounting, Audit and Internal Controls. Reporting process, Procedures, performance/actions to include collection/success rate.

**Cost:** **20**

Company's fees either in percentage, flat rate or combination of the actual monies collected.

**Overall Abilities** **20**

Company's ability to perform all functions necessary in providing The County services outlined in this RFP to include additional services offered.

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**TOTAL POSSIBLE POINTS:** **100**