



County of El Paso Purchasing Department
800 E. Overland Room 300
El Paso, Texas 79901
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ADDENDUM 2

To: All Interested Bidders

From: Blanca Carbajal, Inventory Bid Technician

Date: April 18, 2016

Subject: Bid #16-028, Purchase of Two (2) Industrial Shredders for County Clerk's Archives

The Purchasing Department has received the following questions:

1. Would it be possible to provide pictures of the location for Shredder #2 (Location 800 Overland, Basement).

RESPONSE: Yes. Pictures are attached.

2. On page 7 of the bid, under BID REQUIREMENTS AND GUIDELINES, Minimum Qualifications, Second bullet point, it states:

"The bidder must be able to service and repair the proposed products offered or have an authorized service center with response time within five (5) business days"

The underlined portion above seems to be in contradiction with Section C on page 34 where it states:

"The bidder may not subcontract the award, or any part of the award. Doing so will be grounds for termination of the contract and penalties."

If a Manufacturer Authorized 3rd party Service Provider is engaged for Set-up, Training, Warranty Work and Maintenance would this be in violation of the No Subcontracting rule specified on page 34?

RESPONSE: Does not apply.

3. If a vendor has not been unable to type the bid form through the system. Can it be submitted written out?

RESPONSE: Yes.

4. Shredder One delivery -3850 Justice Rd. El Paso, TX 79938:

- Does this location have a loading dock?

RESPONSE: Yes.

- Will the shredder be delivered inside the building?

RESPONSE: Yes.

- If delivered inside, will it be a 1st floor delivery?

RESPONSE: Yes, however, the dock is elevated.

- If delivered upstairs, is there a freight/service elevator?

RESPONSE: N/A

- Will the service elevator support 1800 lbs. (approximate weight)? Stairs?

RESPONSE: N/A

5. Shredder two delivery – 800 E. Overland, El Paso, TX 79901

- Does this location have equipment (forklift) to remove the unit off the truck?

- **RESPONSE: No.**

- Does the freight carrier have to bring their own forklift to remove items off their truck?

- **RESPONSE: Yes.**

- Basement delivery:

- Will freight service elevator be available?

RESPONSE: N/A

- Will elevator support 940 lbs. (approximate weight)? Stairs

RESPONSE: N/A

6. Removing existing units and delivery to: 163 N. Cebada St. El Paso, TX (zip code was not provided)

RESPONSE: 79905

- Does this location have a loading dock?

RESPONSE: No. There is a rolling door on the ground floor.

- Will this also include inside delivery for both units?

RESPONSE: Yes.

- If delivered inside, will it be 1st floor delivery?

RESPONSE: Yes.

- If delivered inside, upstairs, is there a freight service elevator/Stairs?

RESPONSE: N/A

7. Is the power adequate for the new shredder to just be connected?

RESPONSE: Yes.

8. Will a certified electrician be connecting the Shredders or is the vendor required to connect it?

RESPONSE: Certified electrician will be made available by the County.

9. Is the warranty required for parts and labor?

RESPONSE: Warranty is required on labor only.