



County of El Paso Purchasing Department
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ADDENDUM 1

To: All Interested Proposers
From: Lucy Balderama, Inventory Bid Technician
Date: March 3, 2016
Subject: RFP #16-015, Psychological Employment Screenings for the County of El Paso

This Addendum has been issued to notify all vendors of the following questions:

- **The RFP opening date has been extended to Wednesday, March 16, 2016 at 2:00 p.m.**
 - **The deadline to questions has not been extended.**
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1. There are no numbers of the expected numbers of people who need to be screened. Would you provide YOY figures?

Response: This number varies from 30-100, on average approximately 40/year.

2. Does the screener need to be a psychologist?

Response: Yes or psychiatrist licensed by Texas Medical Board.

3. Do screens need to be in person?

Response: Yes.

4. How many candidates does EPCSO estimate (on average) will need pre-employment screening for each round of evaluations:

Response: Averages change based on vacancies, varies from 10-100 annually.

- **New detention officer? 10-100**
- **New security officer? 0-5**
- **Deputy Sheriff recruits? 0-30**
- **Armed detention officer? N/A.**

5. How many groups of candidates will need screenings (on average) per year? (Ex: two academies per year so two rounds of group testing)

Response: The County will be screening 0-6, up to two academies, and up to 4 promotions.

6. When does EPCSO expect the successful contractor to conduct the first round of screenings under this contract?

Response: The County of El Paso expects the first round of screenings by January 2017.