



County of El Paso Purchasing Department
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ADDENDUM 2

To: All Interested Proposers
From: Elvia Contreras, Formal Bid Buyer
Date: October 28, 2014
Subject: RFP# 14-051, Inmate Medical Services for the Detention Facility and Jail Annex

The Purchasing Department has received the following questions in regard to the proposal mentioned above:

1. Will there be a pre-bid meeting, and if not would a site visit be allowed in order to tour the facilities?
Response: Not at this time.
2. What is the expected startup date?
Response: Immediately upon Commissioner's Court approval.
3. The current staffing plan lists a Medical Director/Physician and Physician's Assistant on-site at each facility 20 hours per week. However, the scope of work states that the Medical Doctor and the Physician's Assistant must each provide 40 hours of medical service per week, per facility. Can you please clarify which is accurate?
Response: This was a typo, the on-site hours are to total 40 hours; 20 per week at each facility.
4. The current staffing plan lists a Psychiatrist on-site at each facility 20 hours per week. However, the scope of work states that the Psychiatrist must provide 40 hours of mental health service per week, per facility. Can you please clarify which is accurate?
Response: This was a typo, the on-site hours are to total 40 hours; 20 per week at each facility.
5. What is the current number of HIV+ inmates?
Response: 2 currently at the downtown facility.

6. Current number of Hepatitis C infected inmates?

Response:

Annex

Hepatitis C	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep			
# Tested	5	10	16	17	10	4	5	8	3		8.7	78
Positive	1	2	0	1	0	0	0	0	0		0.4	4

Downtown

Hepatitis C	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep			
# Tested	3	10	6	8	3	3	6	9	6		6.0	54
Positive	0	2	0	4	1	0	0	0	3		1.1	10

7. On average, how many ambulance transports are there per month?

Response: Downtown Facility: 26 ER runs per month

Jail Annex: 22 ER runs per month

This includes transport by unit and by ambulance.

8. Is there currently an electronic medical record in place?

Response: No.

9. What is the Detention Facility and Jail Annex's Offender Management System?

Response: Odyssey.

10. What on-site specialty clinics are currently taking place at the Detention Facility and Jail Annex and how often?

Response: None.

11. The RFP states that there is an average of 90 intake screenings per day. Are intake screenings conducted at both facilities? If so, how many intake screenings are conducted at the Detention Facility each day? How many intake screenings are conducted at the Jail Annex?

Response: Downtown Facility: 83 average per day

Jail Annex: 14 per day average

12. The statement of work calls for a proposal for the option of Jail Based Competency Restoration. How many beds does the County expect to be devoted to the Restoration to Competency Program?

Response: 12.

13. Do Mental Health trained nurses qualify as "qualified mental health professionals" for the purpose of completing the Mental Health portion of the comprehensive health assessment due by the 7th day?

Response: Yes.

14. The RFP Restricts the Proposal length to 30 pages. However, the RFP includes a requirement for a complete client list, a list of all NCCHC, ACA, and OFDT

accredited facilities, and sample forms. These lists and forms will take a significant number of pages. Is it acceptable to include these items as separate attachments?

Response: Yes.

15. Please provide pharmacy cost statistics for the past three years.

Response: The County pays \$700,000 a year for pharmacy costs. Any money not spent is returned to the County.

16. RFP pg. 7, Introduction: Will the County consider making the three, 1-year contract renewals contingent upon mutual agreement consistent with current Provider's contract?

Response: The following sentence is amended RFP page 7, Introduction: It is the intent of the County to award a comprehensive health care contract to one or more companies for a two (2) year term with three 1-year renewal options, upon mutual agreement of both parties.

17. RFP pg. 7, Introduction: Will the County consider a ninety (90) day out without cause for either party consistent with the current Provider's contract?

Response: The County is willing to negotiate a ninety (90) day out without cause clause in the contract upon selection of the company.

18. RFP pg. 8, Background (b): Should the proposed staffing matrix include staffing for the expansion project that will increase capacity at the Jail Annex facility?

Response: Yes.

19. RFP pg. 10, Goals of The Medical/Dental/Mental Health Program (5): Does the required Claims Adjudication Model include adjudication only or adjudication and payment?

Response: The County pays claims for medical services off site.

20. RFP pg. 10, Goals of The Medical/Dental/Mental Health Program (5): Who is currently responsible for the processing of Claims for off-site services provided to inmate patients?

Response: The County.

21. RFP pg. 10, Goals of The Medical/Dental/Mental Health Program (5): Does the County currently utilize a Third Party Administrator (TPA) or is there a Provider Network that is responsible for the processing of Claims?

Response: No. The County processes all claims.

22. RFP pg. 10, Goals of The Medical/Dental/Mental Health Program (5): Will a Third Party Administrator (TPA) license be required for Claims Adjudication?

Response: No.

23. RFP pg. 10, Goals of The Medical/Dental/Mental Health Program (5): Will the previous Provider handle all Claims run-out for previous dates of services or will this be for dates of service moving forward only?

Response: The County handles all claims.

24. RFP pg. 10, Goals of The Medical/Dental/Mental Health Program (5): How will approved services be communicated to the claims payment vendor?
Response: Provide documentation through the chain of command.
25. RFP pg. 10, Goals of The Medical/Dental/Mental Health Program (5): What type of reporting is required for the Claims payor? Who is currently providing these services and in what system?
Response: Documentation and invoices of the services rendered to the County.
26. RFP pg. 10, Goals of The Medical/Dental/Mental Health Program (5): If there is no current network of providers, does the County need the medical services Provider to build an off-site network for it?
Response: No.
27. RFP pg. 10, Medical/Dental (D): Are the assisted living services required to be provided on-site?
Response: Yes.
28. RFP pg. 11, Medical/Dental (C): How many IDF (intermediate distribution frame or wiring closet) locations exist within the Detention Facility and Jail Annex?
Response: The Detention Facility and Jail Annex have 16 IDF Closets, and 1 MDF closet.
29. RFP pg. 11, Medical/Dental (C): What is the current Jail Management System (JMS) software and version?
Response: Odyssey – 2012, Tyler Technologies
30. RFP pg. 11, Medical/Dental (C): Is there a single JMS solution per site or multiple? If there are multiple, please list all systems and vendors.
Response: Single.
31. RFP pg. 11, Medical/Dental (C): Does the current JMS allow for real-time interfacing to third party endpoints via standard HL-7, or other data file transfer protocols or formats?
Response: This would need to be addressed with Tyler Technologies in terms of real-time interfacing.
32. RFP pg. 11, Medical/Dental (C): Will the County provide resources to develop, configure, and test JMS side integration routines with the required system of electronic medical records? If not, how does the County intend for the Provider to accomplish integration and testing with the JMS?
Response: Development of integrations would need to coordinate with the Provider and Tyler Technologies.
33. RFP pg. 11, Medical/Dental (C): Does the Detention System have wireless network connectivity within the Detention Facility and Jail Annex? If not, will the County allow Provider to install a wireless network in its facilities where patient care is delivered and documented?
Response: Yes. Provider will have to install their own for the clinic areas.

34. RFP pg. 11, Medical/Dental (C): Will the County support the installation of a private multiprotocol label switching (MPLS) wide area network (WAN) and internal local area network (LAN) for use by the Provider in the Detention Facility and Jail Annex, if network services are not provided?

Response: In the event services are not provided by the County of El Paso. Vendor must maintain its own autonomous network environment.

35. RFP pg. 11, Medical/Dental (C): Does the County have any restrictions on where the required system of electronic medical records is hosted (i.e. on-premises at Detention System vs. Hosting Service Provider)?

Response: El Paso County will allow Terminal Services or Citrix within the U.S. only.

36. RFP pg. 11, Medical/Dental (C): Does the County have any restrictions regarding terminal services or Citrix client software installed on the computers used by the medical services Provider in Detention System facilities?

Response: Yes, for County owned computers and our network.

37. RFP pg. 11, Medical/Dental (C): For the required system of electronic medical records, is the cost of upgrades to equipment and software the responsibility of the County or the medical services Provider?

Response: The Provider.

38. RFP pg. 11, Medical/Dental (C): Is the County supplying a multi-function printer (MFP), or does Provider need to supply a MFP?

Response: The Provider.

39. RFP pg. 11, Intake screening (5): Will HIV testing be required of every inmate classified or offered/tested based on risk assessment?

Response: Two proposals may be submitted; testing based on risk assessment; and offering testing to all inmates classified into the El Paso County Detention System and testing all inmates who accept the offer of testing.

40. RFP pg. 12, Comprehensive Health Assessment (1): Will the County consider utilizing the ACA and NCCHC standard and requiring the comprehensive health assessment within fourteen (14) days of confinement?

Response: Yes.

41. RFP pg. 13, Mental Health (1-13): Does the term "Mental Health Provider" refer to the vendor/entity providing mental health services or to Qualified Mental Health Professionals (QMHP) and/or Qualified Health Care Professionals (QHCP) as defined by NCCHC?

Response: Yes/Yes/No.

42. RFP pg. 13, Mental Health (2): With regard to the Mental Health Provider providing services to inmates at initial intake; what will be the scope of these services, specifically in the intake area?

Response: Provide a mental health nurse, or mental health professional, or caseworker in IPU to provide continuity of care options for inmates being classified into the facilities and those being released.

43. RFP pg. 13, Mental Health (5): How much time per month should the Provider expects to spend assisting with the location of funding and/or grant applications?

Response: 1 to 10 hours.

44. RFP pg. 13, Mental Health (10): Please clarify the scope and common circumstances wherein the Provider would deliver “counseling services for both medical/mental health personnel as well as security staff.” Should the Provider expect that these services are to replace an Employee Assistance Program, or be used only in emergency situations?

Response: To be used to augment EAP if necessary and provide support in critical incident responses/after action discussions.

45. RFP pg. 13, Services Applicable to Both Medical/Dental and Mental Health (1): Will the County be responsible for Optometry services provided off-site?

Response: Yes.

46. RFP pg. 14, Services Applicable to Both Medical/Dental and Mental Health (6): Will Utilization Management need to be provided for inpatient hospitalization at off-site hospitals?

Response: Yes.

47. Pages 7-9 of the RFP provide current staffing for both the Downtown Facility and the Annex. Is this the staffing detail and coverage the county would like to see proposed through this RFP or would the county like to see alternative staffing and coverage plans proposed?

Response: Alternative staffing and coverage plan proposals are acceptable as long as our requirements are met.

48. Please provide an average annual staff turnover rates for medical staff employed by the current contractor.

Response: The current provider is responsible for their employees; this information is not in control of the County; unable to provide.

49. At any point, has the County’s current provider failed to pass the medical portion of the *Texas Commission on Jail Standards (TCJS)* annual audit? If so, what were the findings of that inspection and failure?

Response: No.

50. When did the County first achieve American Corrections Association (ACA) accreditation? At any point since achieving ACA accreditation, has the County’s current provider failed to pass the medical portion of the County’s ACA audit? If so, what were the findings of that inspection and failure? 2005.

Response: The Jails never failed to pass the medical portion of the County’s ACA audit. The Sheriff’s Office declined to continue the re-accreditation process.

51. Of the facility’s ADP (2,454) how many of these inmates are contracted Federal, ICE, Marshalls or outside agency inmates?

Response: Up to 650 USMS prisoners.

52. What is the average number of HIV-AIDS inmates housed in the jail over the course of the year?

Downtown	AIDS													
a.	Number HIV Tests	6	9	1	3	1	4	6	14	7			5.7	51
b.	Number of + HIV Tests	0	0	1	0	1	0	0	0	0			0.2	2
c.	Pts. On AIDS Meds	4	1	6	8	4	4	1	0	2			3.3	30
Jail Annex	AIDS													
a.	Number HIV Tests	6	9	12	5	6	4	4	3	6			6.1	55
b.	Number of + HIV Tests	0	0	0	0	0	0	0	0	0			0.0	0
c.	Pts. On Aids Meds	13	8	1	0	4	2	0	1	0			3.2	29

53. What function do the provider's mental health workers provide at intake (if any)?

Response: Provide a mental health nurse, or mental health professional, or caseworker in IPU to provide continuity of care options for inmates being classified into the facilities and those being released.

54. What is the average amount of inmates on psychotropic medications at any given time?

Response: 360.

55. Please provide a listing of the top 25 most prescribed pharmaceuticals including general pharmacy, psychotropics, biologicals, and HIV medications.

Response: This information is not in control of the County; unable to provide.

56. Please provide a listing of the 25 pharmaceuticals with the highest annual cost.

Response: This information is not in control of the County; unable to provide.

57. The mental health staffing and coverage seems low for an ADP of 2,400 (60 hrs MHP and 12 hours Psychiatry). Is there a backlog for mental health services? Does the county provide mental health services to inmates through other staff or a different organization?

Response: The County does not provide mental health services through other staff or a different organization. Please provide your proposal if coverage and staffing seem low.

58. What other duties are required of the mental healthcare provider (MHP) other than mental health evaluations?

Response: Medication follow-up, counseling, possible competency restoration and OCR referral, group engagement activities, etc.

59. Page 10, Section D cites "Assisted Living Services." Please explain this and what specific functions and/or staffing is required for this service.

Response: Provide feeding, clothing, toilet, and hygiene functions, in addition to medical and mental health.

60. The RFP discusses forensic testing. Please provide the details of this testing and provide clarity on the County's expectations of the contracted provider as it relates to the custody of such evidence.

Response: Providing blood draws, storage and court appearances for the District Attorney's Office for DWI cases.

61. Does the current provider provide TB testing for inmates and county employees? If so, how many county employees should be considered? Is the TB serum provided by the County or provider?

Response: Yes/835/The provider.

62. Will the county require flu, pneumovac and Hep B Vaccines for all county employees? If so, will the serum for these injections be provided by the County or provider?

Response: No.

63. The RFP discusses the Comprehensive Health assessment to be done at day 7, while NCCHC standards require these to be done no later than day 14. Is the County agreeable in having the comprehensive physicals conducted by the 14th day of incarceration rather than by the 7th day?

Response: Yes.

64. The RFP clearly states that HIV testing is provided on everyone. Would the County consider HIV testing to be done on high risk inmates only during the completion of the 14 day Health Assessment?

Response: See question # 39.

65. Are prenatal services provided on-site (Downtown Facility)? If so, please describe the services that are provided.

Response: No/referred to outside provider.

66. Page 15 of the RFP under the **STAFFING** section, details operational penalties specific to staffing and maintaining coverage as contracted, please provide a 3 year history of the penalty amounts imposed on your current provider in addition to specifics on each penalty.

Response: None.

67. In the County's June 2009 agreement with *Prison Health Services (PHS)*, page 12 of 172, section 9.2 cites a *Pharmacy Savings Option* with a \$700,000 aggregate cap. Is this cap currently in effect? Has this cap amount changed? If so, what is that cap number? Has the County's current provider exceeded this cap in the past 5 years? If so, by how much?

Response: Yes/No/No.

68. Does the County allow for family members to bring in inmate's pharmaceuticals into the facilities?

Response: No.

69. Please provide a 3 year history of suicide attempts and completed suicides. Has there been any litigation resulting from these events? If so, please provide detail and result (dismissal, settlement, etc.).

Response: Downtown Jail:

2011 - 24 attempted suicide reports, 0 suicides

2012 – 28 attempted suicide reports, 1 suicide

2013 - 23 attempted suicide reports, 0 suicides

Jail Annex:

2011 - 22 attempted suicide reports, 1 suicide

2012 - 30 attempted suicide reports, 0 suicides

2013 - 23 attempted suicide reports, 0 suicides

70. Please provide a complete listing of any and all medical related equipment, the equipment's condition and whether the equipment is owned by the County or current provider.

Response: (See attachments) the equipment listed is owned by the County, all other medical equipment is furnished by the provider.

71. Please confirm off-site services are not included in this RFP.

Response: Yes.

72. Does the County's current contractor provide pre-employment physicals? If so, how many pre-employment physicals are provided on an average month/year? Is there any type of testing included with these physicals?

Response: No.

73. Are EMS/ambulance services a component of this RFP?

Response: No.

74. Will the County be releasing a complete list of any and all submitted questions and answers pertaining to this RFP?

Response: Yes.