



County of El Paso Purchasing Department
800 E. Overland Room 300
El Paso, Texas 79901
(915) 546-2048 / Fax: (915) 546-8180
www.epcounty.com

ADDENDUM 1

To: All Interested Proposers
From: Lucy Balderama, Inventory Bid Technician
Date: January 30, 2014
Subject: BID# 14-003, Copiers & Multifunctional Devices Rental Leases for all County Departments

This addendum has been issued to notify the vendors of the following questions:

1. Overall how many MFP's does the County of El Paso manage?

Response: Not applicable. This bid is only for new copiers that will be rented during 2014. It is estimated that the County will rent 12-13 new machines.

2. Are you able to provide monthly or annual volumes for all County of El Paso equipment?

Response: Not applicable. This bid is only for new copier placements that occur during 2014. The estimated annual volumes of the new machines are included in the bid.

3. Can you please identify which type of contract the County prefers for this Bid? This affects the monthly rates, T&Cs, etc.

Referencing:

Pages 1, 5, and 6 Refer to Rental Leases.

Page 7 refers to Lease

Page 8 under the Terms and Conditions refers to Lease Agreement,

Page 9 Paragraph 4 refers to Rental Order

Page 13 Refers to a Cost per Copy – Annual Rent

There seems to be 3 different types of contracts referred to in this Bid.

- A Lease is a 36-48-60 month term and carries different Terms and Conditions and can be a Fair Market Value Lease; A \$1.00 Buyout Lease; A Lease with an Option to Purchase.
- A Rental is for different periods of time, with ownership usually remaining with the Rental Company and usually has different terms and conditions as well.
- There is also a Cost-Per-Copy lease and a CPC Rental Contract, again having different T&C's.

Response: A Rental for 60 months, with ownership remaining with the Rental Company.

4. Are you willing to accept bids in a format other than a pure cost per copy with no minimums? If you are not able to accept alternative forms of pricing responses we must protest under section 5 because of the specifications restrict competition.

Response: The County will consider other costing formats; however they must be for a 60 month rental with no County ownership of the machines. The costing format must have an "Annual cost" for comparison purposes.

5. If you have a sustainability clause in your bid package page 17 item 5B does it matter if a current production and most current product line which is newly manufactured used recycled screws? Is this meant to lock out competition? If not, what is your intention?

Response: This clause is a direct quote from the Texas Health and Safety Code 361.426 and must be included in all our bids and RFPs. It is meant to encourage government agencies to buy items made of recycled materials, and to not create bid specifications so restrictive that items made of recycled materials can't qualify for bid awards.

6. In the specification area of the package page 10 regarding the 30 sheet minimum are you referencing to speed or number of sheets?

Response: The feeder must be able to hold a stack of 30 sheets in the automatic document feeder.

7. Why single staple of no less than 20 sheets?

Response: Because a copier that can't staple a stack of 20 sheets of paper will not work for our operation.

8. Why 32CPM for this item?

Response: Our current copier is 32cpm, however as the bid states: "...we realize that companies approach these issues in different ways. Therefore please provide a bid for equipment that matches as close to the specifications as possible."

9. Are you specifying a specific machine? Can all the specifications be the same minimum? IE 30CPM or 50CPM?

Response: No brand is specified. The minimum specifications are basic copier functions and should be applicable to all copiers whether they are 30cpm or 50cpm.

10. Why the 128 MB printer memory versus hard drive? What is this specification meant to accomplish? Is it print productivity?

Response: The copiers must have the ability to direct print as well as copy. The memory is needed for the direct printing.

11. In supplemental section page 15 why 32-40 and 42-47 for items 1 and 2 respectively? Why not 30-35 and 40-45 or 30-40 and 40-50? Is this meant to lock out competition or what is your intention? 32 and 42 would indicate a specific vendor choice.

Response: As the bid states: "...we realize that companies approach these issues in different ways. Therefore please provide a bid for equipment that matches as close to the specifications as possible."

12. Based on the bid complexity can this bid be extended 30 days?

Response: No extensions will be granted.