



County of El Paso Purchasing Department
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ADDENDUM 4

To: All Interested Proposers

From: Lucy Balderama, Inventory Bid Technician

Date: September 9, 2008

Subject: BID # 08-117, Copiers for the County of El Paso

The Purchasing Department received questions relating to the above referenced proposal; the response to the following question:

1. The first order of copier's start with a Color copier/printer, is the 35-ppm in color or black and white? Can we propose a 35-ppm in black and white and 28-ppm in full color?

Vendor may propose a machine that best meets the specifications. Bid will be awarded to the best bid that meets specifications.

2. On the black and white copiers you are requesting color scanning? Is it mandatory to have the color scanning capabilities? Can the color scanning be substituted for black and white scanning? What will be the use or application for Color Scanning?

No, must be color scanning. Color scanning will be used for various applications.

3. In case you are still looking for the color scanning can we go ahead and propose a Color copier that has color scanning capabilities?

You may propose any machine that meets the minimum requirements.

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4. Is this a cash purchase?

Purchase Orders

5. Service and Warranty Requirements: I do not see any service or warranty requirements, do we quote the copiers with the standard on year warranty? Should we include warranty options? Installation options? Toner options?

Standard 1 year warranty only. Service and maintenance agreements are a separate purchase request. Include whatever is your standard warranty for your equipment.

6. Copy/Print Media Sizes: Is 11 X 17 printing and coping a requirement for each printer?

Yes

7. Are you attempting to sole source Sharp units (MX-3500N, AR-M455, AR-M317) or is this a competitive bid? Bid specifications like "scan 2 technology" is a trademark of Sharp. The same goes for the term "Card Shot feature". May I suggest two-sided scanning in place of "scan 2 technology and ID Card Copying in place of Card Shot feature. Can you provide customer needs versus Sharp specifications?

Brand names and features are provided for description purposes only. Vendor may propose whatever features it believes to be compatible or equal.

8. Why do you need an 8.9-inch touch screen? Would a 4, 7, or 10 inch touch screen be disqualified? Do you need an 8.1-inch touch screen?

Vendor must submit whatever unit best meets the specifications.

9. Why 31-ppm and not 30-35-ppm? What is an acceptable range or are you stating that a 30-ppm unit will be disqualified?

Vendor must submit whatever unit best meets the specifications.

10. Why are there two separate line items for the Copier/Printer/Fax solutions when the same unit is being specified? The specifications being provided are standard on the Sharp AR-M317.

Both units have different specifications. Again, vendor may submit any equivalent

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11. Which County department are these copiers being bid for? Can a list of the copiers being replaced be provided?

Copiers are being bid for various departments. We cannot provide a replacement list.

12. What are the copy/print volumes in the current locations?

Do not have that information.

13. Why do you only need Account tracking on the color unit? If you could have it on all the units, would this be a plus?

Only needed at one location, account tracking would be a plus, but not necessary or needed at other locations, therefore is not a part of specifications.

14. What is ID Copy? Please explain purpose and how it is going to be used.

See question 15 (Same thing)

15. What is Card Shot Feature? Please explain purpose and how it is going to be used.

Function that new copiers have that make copies of ID's , Drivers License front and back in one pass.

16. On your specifications for your copier machine you asked 8.9 inch touch, will 8.1 or be adequate?

8.1 or 8.5 will be adequate.

17. Why on the duplex do you want only a single pass feeder?

Single pass feeder and necessary for scanning documents printed on both sides of the paper.

18. What is meant by account tracking?

Account tracking would be the ability to set up user accounts so each person has to log in with their password to the copier before making copies. This feature is used on all copiers in this department.