

**REGISTRATION APPLICATION
FOR AN EXISTING ON-SITE SEWAGE FACILITY – COMMERCIAL**



1. Name: _____ Phone: _____
2. Address: _____
(number) (street) (city) (zip code)
3. Legal description: _____
(block) (lot) (subdivision, survey or grant)
4. Mailing address _____
5. Type of on-site sewage disposal system: _____ Lot size _____
6. Month & year system installed and operated _____
7. Type of water supply : (circle appropriate) Private Well Public Water Hauled Water
8. Type of Operation? _____
9. Number of employees? _____

I do hereby affirm that the foregoing information submitted to El Paso County is correct and true, to the best of my knowledge: and acknowledge that an existing system may not be registered whenever any of the following occurs : (1) It was not in actual use prior to August 24, 1988; (2) It was altered after August 24, 1998; (3) It is causing pollution, creating a nuisance or a public threat to the public health; (4) It is under enforcement. I also hereby state that I will not construct, install or alter the on-site sewage facility without prior approval from El Paso County.

Owner

STATE OF TEXAS

Sworn to and subscribed before me in _____, Texas, this ___ day of _____ 20_____

Notary Public

Fee \$100.00 Date Paid: _____ Receipt Number: _____ Received by: _____

FOR OFFICE USE ONLY: Form # _____ Inspector: _____
COMMENTS:

EL PASO COUNTY ON-SITE



Registration Procedure for On-Site Sewage Facilites

1. Obtain registration form at the El Paso County (On-Site Sewage Facility's Program) office located at 14612 Greg Dr.
2. The form is to be completed and certified by a notary public.
3. Pay a fee of \$100.00 at any of the following County Clerk's office locations:
 - A. 9521 Socorro Rd. Suite A1
 - B. 4641 Cohen Suite B
 - C. 500 East San Antonio (County Courthouse Room 105)
4. Obtain:

Original letter of credit from Electric Company stating service has existed on property prior to August 24, 1988.
5. Complete and submit all forms to El Paso County's office at 14612 Greg Dr. (same place form was picked up.)
6. Call the office at 855-9664 within one week after having submitted the form. You will be notified if the registration was approved or disapproved. If approval is granted, a letter is issued and must be picked up at 14612 Greg Dr.

Procedimiento Para El Registro De Fosa

1. Obtenga la forma de registro en la oficina de el Departamento del Condado localizada en el 14612 Greg Dr.
2. La forma se debe llenarse y ser certificada por un notario publico.
3. El costo del registro es \$100.00 y se puede pagar en una de las siguientes oficinas del condado:
 - A. 9521 Socorro Rd. Suite A1
 - B. 4641 Cohen Suite B
 - C. 500 East San Antonio (Cuarto 105)
4. Obtenga:

Carta original y el membrete de la Compania de la Luz indicando que hubo servicio en la propiedad antes de Agosto 24, 1988.
5. Complete y regrese los documentos a la oficina localizada en el 14612 Greg Dr. (el mismo lugar donde obtuvo la forma)
6. Llame al 855-9664 dentro una semana despues que haya entregado los documentos para el resultado de la inspeccion.

* Si su fosa es aprobada para el registro, se le prepara una carta y la necesita recoger en nuestra oficina (14612 Greg Dr.)