



**COMMISSIONERS COURT
COMMUNICATION FORM**

AGENDA DATE : **02/25/2013**

CONSENT OR REGULAR: **CONSENT**

CONTRACT REFERENCE NO
(IF APPLICABLE): **N/A**

SUBJECT: RFP for Furnish and Install Timber Fence Post and Monofilament Barrier Netting for the Juvenile Probation Department.

BACKGROUND/DISCUSSION OF TOPIC: The fence is to keep Ascarate Golf Course golf balls from entering the Juvenile Justice Center Property and damaging vehicles or injuring persons

FISCAL IMPACT: This is an approved item from the Capital Improvement Project fund.

PRIOR COMMISSIONERS COURT ACTION (IF ANY):

None

RECOMMENDATION:

Please approve RFP that was reviewed by the Procurement Review Panel.

COUNTY ATTORNEY APPROVAL

The attached document has been given legal review by the El Paso County Attorney's Office on behalf of the County of El Paso, its officers, and employees. Said legal review should not be relied upon by any person or entity other than the County of El Paso, its officers, and employees.

COUNTY ATTORNEY:

LEGAL REVIEW: N/A

LEGAL REVIEW NOTES (If Applicable):

DATE:

SUBMITTED BY: Roger Martinez. Chief Juvenile Probation Officer (915) 849-2545



**EL PASO COUNTY JUVENILE JUSTICE CENTER
6400 DELTA ST.
EL PASO, TEXAS 79905**

REQUEST FOR PROPOSAL

**FURNISH AND INSTALL
TIMBER FENCE POST AND MONOFILAMENT BARRIER NETTING**

1. LOCATION OF SERVICE / PROJECT

**EL PASO COUNTY
JUVENILE JUSTICE CENTER
6400 DELTA DR.
EL PASO, TEXAS 79905**

2. REQUEST FOR PROPOSAL

The County of El Paso, Texas, as owner of the El Paso County Juvenile Justice Center, is seeking Proposal for installation of approximately 1,400 feet of Knitted Monofilament Barrier Netting on Treated Timber Post between the Juvenile Justice Center and the Ascarate Golf Course property line. Contractor must be licensed in the City of El Paso, Texas and provide services as defined in the scope of work.

3. SCOPE OF WORK

The contractor shall submit a bid for the installation of approximately 1,400 feet of Knitted Monofilament Barrier Netting on Treated Timber Post between the Juvenile Justice Center and the Ascarate Golf Course property line for the Juvenile Justice Center.

- A.** Transfer 23 each 45 foot Length x10 inch wide Timbers from Ascarate Park to Job Site at Juvenile Justice Center 6400 Delta Drive.
- B.** Removal of existing 21 metal poles with old netting.
- C.** Check, spot, and mark for any underground utilities before digging.
- D.** Dig holes approximately 8 feet deep x 18 inches wide, 30 feet apart.
- E.** Set 45 foot length x 10 inch wide Class 3 treated timbers and fill holes with concrete to ground level.
- F.** Timbers to be leveled upward in post holes.
- G.** Install Hardware for netting with cabling as per manufactures instructions. Hardware consist of the following:
 - Triple Horizontal 3/16" Galvanized Wire Rope
 - 3/8" x 6" Galvanized Turnbuckles
 - 3/16" Galvanized Wire Rope Clips
 - 1/4" Galvanized Snap hooks

H. Install netting secured to cable and post as per manufactures instructions

30' wide GF 3-1.0" Knitted Monofilament Barrier Netting

GF 3 Product Specifications

Color: Black

UV Inhibitor: Fine Grade Carbon Black 2.3%

Polymer: Polypropylene Olefin

Typical Properties:

Warranty: 6 years

Working Life Expectancy: 10-14 years

Breaking Strength: 75LB

Bursting Strength: 225 LB

Weight Per Square Ft: .025 LB

Mesh Size At Round: 1.17 inch average

Pillar Diameter: .0645 in/.164 mm

I. Permit and Code Requirements- All work shall conform to all applicable ADA, Building, Mechanical, Plumbing, Fire and Electrical codes and regulations. Contractor has the responsibility of obtaining all necessary permits and licenses.

J. Disposal of Materials- The contractor shall keep work areas clean. Remove and properly dispose of all debris at the end of each workday.

K. Warranty- The contractor shall provide a letter for warranty on all parts and labor.

L. Additional Information- The County will provide the following, any additional materials required will be purchased and provided by the contractor:

23 each - 45 foot length x 10 inch wide Class 3 treated timbers

45 each - 3/8 inch x 6 inch Galvanized Turnbuckles

104 each - 3/16 inch Galvanized Wire Rope Clips

8,590 each - 1/4 inch Galvanized Snap hooks

4 each - 3/16 inch x 100 foot Galvanized Wire Rope

5 each – 30 foot x 150 foot Knitted Monofilament Netting

Materials must be of equal quality to the existing materials already supplied by the County. Materials were purchased from the following vendors.

US NETTING

1514 Veshecco Drive

Erie PA 16501 USA

800-331-2973 X222

814-455-9400

814-455-9336 FAX

NationWide Utility Poles & Supply, Inc.

PO Box 130

Brierfield, AL 35035

1-866-NW-POLES

205-926-1887

205-926-7495 FAX

4. EVALUATION CRITERIA

The proposal received will be evaluated and ranked according to the following criteria:

<u>Criteria Points</u>	<u>Maximum Points</u>
Cost	50
Experience	25
Capacity to Perform	25
Total	100

Within each section of the proposal, applicants should address the items in the order in which they appear in the RFP. Any proposal that does not adhere to this format, and which does not address each specification and requirement within the RFP may be deemed non-responsive and rejected on that basis. All material submitted in response to this RFP becomes the property of El Paso County.

5. PROPOSAL SUBMISSION

The proposal must be submitted in sealed envelopes on or before the deadline. **One original response on paper and three (3) CD copies in PDF/Word format** of the RFP must be submitted to the County of El Paso Purchasing Agent office, 800 E. Overland Rm. 300, El Paso, Texas 79901 or Mailed to its registered address above and received by the deadline. To be deemed responsive, submittals must at a minimum contain the following:

A. An itemized cost proposal to include the following:

- Material cost;
- All labor charges;
- Travel expense, lodging and meals;
- Charges for rental equipment;
- All freight, shipping and handling charges for required parts and materials; and
- Total cost to complete the project

B. Experience

- Provide a listing of all similar work performed for this project within the past three years. In addition, provide a contact and telephone number for each referenced work.
- **PURSUANT TO TEXAS GOVERNMENT CODE SECTION 2253.021, A PRIME CONTRACTOR WHO IS AWARDED A PUBLIC WORKS CONSTRUCTION CONTRACT SHALL, PRIOR TO BEGINNING THE WORK, EXECUTE TO THE COUNTY:**
 - **A PERFORMANCE BOND, IN THE FULL AMOUNT OF THE CONTRACT, IF THE CONTRACT IS IN EXCESS OF \$100,000; AND**
 - **A PAYMENT BOND, IN THE FULL AMOUNT OF THE CONTRACT, IF THE CONTRACT IS IN EXCESS OF \$25,000.**

C. Capacity to Perform

- Description of operations necessary to conduct the specified work. The contractor shall contact all suppliers of parts, equipment, goods and services required for this project in order to secure accurate delivery schedules. **Based on these schedules, the contractor shall submit an accurate time schedule for the project; including the following information:**
 - The scheduled arrival of equipment, parts and material
 - Time required for the completion of the entire project

6. WALK-THROUGH

A mandatory walk-through will be held at the Juvenile Justice Center at 6400 Delta Drive on _____ at 10:00a.m. At this time the contractor can take measurements and evaluate the project. The contractor may not ask questions at the time of the walk-through; all questions must be submitted in writing to the County Purchasing Department before the deadline.

7. LEGAL

Contractor shall defend, indemnify and hold harmless El Paso County, the El Paso County Juvenile Board, the El Paso County Juvenile Probation Department their officers, agents and employees from all claims or causes of action of any kind for injury or damage of any kind to any person or property brought by or on behalf of any person due to or related to the negligence or intentional act or omission of vendor, its agents, employees, or sub vendors. Contractor shall pay any and all damages assessed against El Paso County, El Paso County Juvenile Board, and the El Paso County Juvenile Probation Department their officers, agents or employees, arising out of such negligence or intentional acts.

Any agreement entered into between the selected Contractor and the Juvenile Probation Department and the selected vendor shall not be that of an employer and employee. The selected Contractor shall be deemed at all times to be an independent contractor.

The selected Contractor shall not sell, assign, transfer or convey any agreement entered into with the Juvenile Probation Department, in whole or in part, without the prior written consent of Juvenile Probation Department.

Any agreement entered into between the selected Contractor and the Juvenile Probation Department will be governed and construed according to the laws of the State of Texas and will be performable in El Paso County, Texas. Venue for any legal proceedings shall be in El Paso County, Texas.

Any agreement entered into between the parties shall not be amended or modified except by written instrument signed by the parties. In the event that any portion of an agreement shall be found to be invalid or unenforceable, the remaining terms and conditions shall be severed and shall remain in full force and effect.

Contractor shall disclose to El Paso County any pending or initiated criminal or governmental investigations within the last twelve- (12) months preceding the execution of this agreement as well as during the term of this agreement.

The signer of the proposal must declare that all persons, companies or parties interested in the contract as principals are named therein; that the proposal is made without collusion with any other person, persons, company or parties submitting a proposal; that it is in all respects fair and in good faith without collusion or fraud; and that the singer of the qualifications has authority to contractually bind the contractor.

EL PASO COUNTY PURCHASING DEPARTMENT

LOCAL GOVERNMENT CODE SECTION 176 INFORMATION FORM

ALL ELECTED OFFICIALS/DEPARTMENT HEADS SUBMITTING A PURCHASING REQUEST FOR THE PURCHASE OR SALE OF ANY PROPERTY (INCLUDING LEASES), GOODS OR SERVICES MUST SUBMIT THE SPECIFICATIONS TO PURCHASING ALONG WITH THIS FORM COMPLETED AND ATTACHED.

To: Piti Vasquez, Purchasing Agent

Date: _____ Department: **Juvenile Probation Department**

Elected Official/Department Head: **Roger Martinez, Chief J.P.O.**

General Description of Purchasing Request **Furnish and Install Timber Fence Post and Knitted Monofilament Barrier Netting**

Texas Local Government Code Section 176 requires Vendors to file a Conflict of Interest Questionnaire (Form CIQ) that discloses each affiliation or business relationship with an employee or contractor of County who makes recommendations to the County Commissioners Court with respect to the expenditure of money.

For this contract, the Vendor will be required to disclose its business relationships with the County Judge, the County Commissioners, the above-named Elected Official/Department Head and the following persons who will review the Vendor submissions and make recommendations regarding the award of the bid/RFP/RFQ (if more than 6 persons, use additional pages):

1. **Roger Martinez, Chief J.P.O.**
2. **Lorena Heredia, Deputy Chief of Finance/Operations**
3. **David Hajar, Building Engineer**
4. _____
5. _____
6. _____

Date: _____

Elected Official/Department Head

From: [Josie Brostrom](#)
To: [Jesus Campa \(Chief Deputy\)](#); [Abel C. Morales](#); [Ryan Urrutia \(Sgt.\)](#); [Angelique Gaxiola](#); [Ernie Carrizal](#); [Monique Aguilar](#); [Maggie Morales Aina](#); [Cynthia Morales Caro](#); [Annalisa Davila](#)
Subject: Corrected PRP Agenda for 2-14-13
Date: Monday, February 11, 2013 2:13:50 PM

From: Josie Brostrom
Sent: Monday, February 11, 2013 2:03 PM
To: Jesus Campa (Chief Deputy); Abel C. Morales; Ryan Urrutia (Sgt.); Angelique Gaxiola; Ernie Carrizal; Monique Aguilar; Holly C. Lytle
Subject: PRP Agenda for 2-14-13

**El Paso County Procurement Review Panel
Regular Meeting Agenda
Thursday, February 14, 2013
Purchasing Conference Room**

1:30p.m. Review and Development of PRP Policies and Procedures

3:00 p.m. Review of Procurement Items

1. Sheriff's Office – Chief Deputy Jesus Campa; Dep. Abel Morales; Sgt. Ryan Urrutia
 - a. Purchase of XTS2500 Handheld Radios (Texas Interoperable Communications Plan).
2. JPD- Angelique Gaxiola
 - a. Proposal for installation of Barrier Netting between the Juvenile Justice Center and the Ascarate Golf Course property line
3. JPD- Angelique Gaxiola
 - a. Engineering Consultant Services for Electronic Facilities Security System (CIP)
4. Public Works/Facilities Mgmt/SO – Ernie Carrizal, Monique Aguilar
 - a. Architectural Services to Correct ADA Compliance Deficiencies at the Downtown Detention Facility
5. Public Works/Facilities Mgmt/SO – Ernie Carrizal, Monique Aguilar
 - a. RFQ – Engineering Services to Upgrade and Replace the Mechanical/Plumbing System in the Downtown Detention Facility
6. West Texas CSCD/Adult Probation – Maggie Morales Aina, Cynthia Morales Cano
 - a. RFQ – Professional Services of an Evaluator for the West Texas Adult Treatment Court Collaborative
7. ?? Public Works – Ernie Carrizal – Pending receipt of complete file
 - a. RFQ for Project Manager services for the Jail Annex