



DELIA BRIONES COUNTY CLERK

500 E. San Antonio Suite 105 El
Paso, Texas 79901
(915) 546-2071
Fax (915) 546-2012

2016 Miscellaneous Probate Filing Fees *Effective 01/01/2016*

Letters

- **Letters Testamentary or Independent Administration: \$2.00** (Clerk).
- **Dependent Administration: \$2.00** (Clerk) must attach a Certified copy of the **Order Approving Dependent Administrator, \$1.00** each page **\$5.00** for certification. (*LGC § 118.052(3)(D)*)
- **Letters of Guardianship: \$2.00** (Clerk), must also attach a Certified Copy of the **Order Appointing Guardian, \$1.00** each page, **\$5.00** for certification. *NOTE:* Annual Report and/or Annual Account must be approved before issuance of letters per Estate Code § 1106.003(c). (*Local Government Code § 118.052(3)(D)*)
- **Certificate of Temporary Guardian: \$2.00** (Clerk), must also attach a Certified Copy of the **Order Appointing Temporary Guardian, \$1.00** each page, **\$5.00** for certification.

Copies

- **Exemplified Copies: \$4.00 Letters** (*LGC § 118.05*), **\$1.00 per page** (*LGC § 118.052*), **\$7.00 for Certification** (*LGC § 118.052*)
- **Plain copies: \$1.00** per page in a file, **\$5.00 for Certification** per each individual document (i.e. Will, Order). (*LGC § 118.052(3)(B and C)*)

Citations

- **Sheriff Posting Citation: \$65.00** (LGC § 118.131)
- **Sheriff Personal Citation: \$100.00** (LGC § 118.131)
- **Clerk Issuance of Posting Citation: \$4.00** (LGC § 118.052(3)(A))
- **Clerk Issuance of Personal Citation: \$4.00** (LGC § 118.052(3)(A))
- **Clerk Issuance of Certified Mail Citation: \$104.00** (LGC § 118.052(3)(A and F))

Filing Fees

- **Inventory, Appraisement and List of Claims: \$27.00;** \$25.00 (Clerk) \$2.00 for Judge's Signature. If filed 90 days after qualification or after the extension set by the Court. (LGC § 118.052(2)(B)(i). * **If the inventory is filed on time, \$2.00 Judge's Signature is still required for the Order Approving Inventory.**
- **Annual Accounts: \$27.00;** \$25.00 (Clerk) and \$2.00 for Judge's Signature. (LGC § 118.052(2)(B)(iv))
- **Final Account: \$96.00;** \$25.00 (Clerk) \$65.00 (Sheriff) for Citation by Posting \$4.00 (Clerk) for Issuance of Citation and \$2.00 for Judge's Signature. (LGC § 118.052(2)(B)(iv))
- **Annual/Final Reports: \$12.00;** \$10.00 (Clerk) \$2.00 for Judge's signature. (LGC § 118.052(2)(B)(vi))
- **Application for Sale of Real Property or Personal Property: \$96.00;** \$25.00 (Clerk) \$65.00 (Sheriff) for Citation by Posting \$4.00 (Clerk) for Issuance of Citation \$2.00 for Judge's Signature. (LGC § 118.052(2)(B)(v))
- **Report of Sale of Real Property: \$2.00** (LGC § 118.052(2)(B)(v))
- **Claim: \$10.00** (Clerk) (LGC § 118.052(2)(C) {H.B. 2182 effective 1/1/16 \$10.00})
- **Jury Fee: \$40.00,** (Jury) (Texas Gov. Code § 51.604(a) {H.B. 2182 effective 1/1/16 \$40.00})

Filing Fees Continued

- **No filing fee for an Affidavit in Lieu of Inventory if filed within 90 days of qualification date. If filing and Affidavit in Lieu of Inventory past the 90 days of qualification date, please contact the Probate Court.**
- **No filing fee assessed for Answers, Responses, Waivers, Briefs, Disclaimer, Bill of Review(s), Denial/Approval/Satisfaction/Release of Claims/ Objection to Claims**
- **No filing fee assessed for the following: Amended Annual report, Amended Final Report, Amended Annual Accounts, Amended Final Account, Amended Small Estate, Amended Application for Sale of Real or Personal property. * Unless re-posting of citation is required from the Probate Court.**

Applications/Motions

- **Filing a document not specified above after the filing of an order approving the inventory and appraisal or after the 120th day after the date of the initial filing of the action, whichever occurs first, if more than 25 pages: \$25.00 (LGC § 118.052(2)(B)(vii))**

Orders

- **Judges Signature: \$2.00 (signature fee already included in certain filings) (LGC § 118.101)**